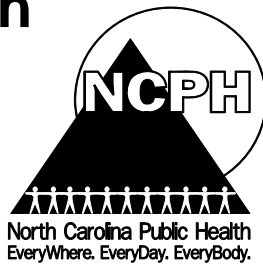


# Forsyth County Board of Health



- Vera S. Robinson, OTR, Chair
- Dr. Ricky Sides, DC, Vice-Chair
- Beaufort O. Bailey
- Dr. B. Keith Cash, OD
- Linda Petrou, PhD
- Nancy R. Hardie, RPH
- Randall G. Kale, PE
- Dr. P. Lee Salisbury, III., DDS
- Dr. Calvert B. Jeffers, Jr., DVM
- Jane Bradner Mosko, RN, CRNA
- Dr. Willard L. McCloud, Jr., MD

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## BOARD OF HEALTH

### MINUTES

June 27, 2007

#### MEMBERS PRESENT

Ms. Vera Robinson  
Dr. Ricky Sides  
Mr. Randall Kale  
Mr. Beaufort Bailey  
Ms. Jane Bradner Mosko  
Ms. Nancy Hardie  
Dr. Calvert Jeffers  
Dr. Willard McCloud  
Ms. Linda Petrou  
Dr. Paul Salisbury  
Dr. Keith Cash

#### STAFF PRESENT

Dr. C. Timothy Monroe  
Mr. Matt Dyson  
Ms. Tommie Bowen  
Ms. Quintana Clinard  
Ms. Peggy Lemon  
Mr. Bob Whitwam

#### MEMBERS ABSENT

None

#### **Call to Order:**

On Wednesday, June 27, 2007, the Forsyth County Board of Health held its regularly scheduled meeting in the First Floor Conference Room at the Downtown Health Plaza. Ms. Vera Robinson, Chair, presided and called the meeting to order at 5:30 p.m.

#### **Consideration of Minutes:**

The Minutes of the May 2, 2007 Board of Health Meeting were reviewed by the Board. Upon motion by Dr. Salisbury and a second by Dr. Cash, the minutes were approved as presented by the Board of Health.

#### **Old Business:**

Cleveland Avenue Dental Clinic: Dr. Monroe reported that Mr. Matt Dyson and he had begun meeting with some of the staff at Cleveland Dental Clinic in preparation for assuming responsibility of the clinic by January 1. Interviewing for two key manager positions for the clinic will begin soon who will be hired onto the County payroll sometime in September and October. They will be looking for a Dental Director, who will report directly to Dr. Monroe and an Office Manager position. The remainder of the positions will be brought onto payroll on January 1, 2008. He stated that the objective is to carryout the transition without disruption of services.

Downtown Health Plaza change in leadership: Mr. Michael Clements is leaving the Downtown Health Plaza, and going to the Winston Salem Foundation. Mr. Robert Jones will be serving as the Interim Director for the agency.

Matt Dyson gave a brief update on the construction and remodeling for the Health Department. He stated that the date for the WIC Division to be moving back to their location is July 20, 2007. Furniture has to be brought over

from Liberty Street storage and the rest of the carpet has to be placed in their newly reconstructed area. Mr. Dyson reported that the county had around \$100,000 left over from a Bond Referendum. Also, the demolition of the old Social Service's Buildings on Carl Russell Avenue, cost \$40,000 to \$50,000 less than what was anticipated. Consequently, there was enough money left over to take care of purchasing new carpet and paint for Clinic A, the main lobby at the front entrance, and the meeting rooms. The question was asked if we would be able to have a new heating and air system installed for the building, since we are remodeling. There are three other agencies that are on the same system with the Health Department. The departments are Social Services, Forsyth Industrial, and Emergency Medical Services. To have a new system installed would be a major undertaking that would affect all of these departments. There has been an ongoing problem with the heating and air since the Health Department was built. This is a problem that has been addressed many times over the years, and will continue to be addressed.

Mr. Dyson mentioned that the department got 4 ½ new positions for the new budget year. We lost two grant funded positions. The WIC Division got two and one half new positions. Environmental Health got one new position in the Food & Lodging Section. The Nursing Division also got a new position. Only the Environmental Health position is funded by the County.

Dr. Monroe gave a brief update on the 100% Tobacco Free Schools Issue. He stated that he was very pleased with the turn out at the Board of Education Meeting that took place the prior evening on June 26. He reported that there were approximately seventy five people at the meeting. Dr. Monroe indicated that the Board of Education's action resulted in a better policy than previously in place, but that he would have preferred a true 100% tobacco free policy. He stated that there was a very good chance that, in the next two weeks, the General Assembly would be passing a bill that will enforce the 100% Tobacco Free Schools for all of North Carolina. He noted that there would be a second reading of the new policy before the Board of Education. He indicated that he would be contacting Donny Lambeth to determine if there is a need for the Board of Health to attend this meeting. He also mentioned that Baptist Hospital's Tobacco Free Policy would be taking effect on July 1, 2007. An interesting fact that was mentioned pertaining to employees that smoke, is that they miss an average of 16 days per year more than a non-smoking employee. This time is the average time that the employee is away from their work station, taking smoking breaks.

Dr. Monroe asked the Board members to complete an evaluation sheet for the NCPHI training module. He also noted that the Accreditation Site Visit is scheduled for the Fall of 2008. He will be developing a process for the Department beginning next Spring and to probably involve the Board next summer. He asked the Board to consider possible dates for a Fall Retreat for a Strategic Planning process coordinated by the NCPHI. He noted that we have not done a strategic planning process since 1999, but that one will be required for the Accreditation process. He indicated that he would have more details from the staff at NCPHI for the next Board meeting. Dr. Monroe advised the Board that the date of November 27<sup>th</sup> is being held tentatively for the next Health Summit.

**New Business:** Dr. Monroe presented his Reporting Calendar for 07-08. Copy attached to minutes.

**Other Business:** Ms. Robinson announced that the Healthy Carolinians would be celebrating their 15<sup>th</sup> Year Anniversary this year. The event will take place in Greensboro, the second week in October, 2007. She will inform the Board of the date and the specific location once determined.

**Committee Reports:** No reports at this time.

**Adjourn:** Dr. Sides made a motion to adjourn, and Dr. McCloud seconded the motion. The meeting was adjourned by Ms. Robinson at 6:50 p.m.

Respectfully Submitted,

Dr. C. Timothy Monroe  
Secretary to the Board

CTM/tjb