



**FORSYTH COUNTY BOARD OF ELECTIONS**  
**Board Meeting**  
**Agenda**  
**August 19, 2025– 3:00 p.m.**

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Agenda
6. Approval of Meeting Minutes
7. Approval of Absentee Problems and Solutions Guide
8. Approval of Absentee Ballots
9. Review and Approval of Logic & Accuracy Test of Voting Machines for the September Primary Election
10. Approval of Polling Place Change for Precinct 016
11. Appointment of Precinct Officials
12. Approval of Off-Site Voter ID Making Policy
13. Update on the Voter Registration Repair Process
14. Other Business
15. Closed Session (if necessary)
16. Adjournment

**FORSYTH COUNTY BOARD OF ELECTIONS**

**Meeting Minutes**

**August 19, 2025 – 3:00 p.m.**

**Meeting Called to Order**

A meeting of the Forsyth County Board of Elections was called to order in the 2<sup>nd</sup> Floor Board Room on Tuesday, August 19, 2025 at 3:06 p.m., Chairperson A.L. Collins presiding.

**Board Members in attendance:** Chairperson A.L. Collins, Vice Chair Catherine Jourdan, Secretary Chad Doomy, Member Alfred Harvey (arrival 3:18 pm)

**Board Members not in attendance:** Member Draper

**Staff Members in attendance:** Director Tim Tsujii, Tricia Starkey, Adam Clark, Macy Payne, Olivia Phillips, Carma Buchanan, Kay Moore

**Pledge of Allegiance**

Chairperson A.L. Collins led the Pledge of Allegiance.

**Moment of Silence**

Chairperson A.L. Collins led a moment of silence.

**Public Comments**

None

**Motion to Approve Meeting Agenda**

Chairperson Collins noted that additional work was being done on item number twelve of the agenda and that it should be removed. Secretary Doomy moved to approve the agenda as presented with the removal of item number twelve; Vice Chair Jourdan seconded. **Motion carried unanimously.**

**Approval of Meeting Minutes**

Secretary Doomy presented the meeting minutes for the July 22, 2025 meeting. Vice Chair Jourdan moved to approve the minutes from the July 22, 2025 meeting; Secretary Doomy seconded. **Motion carried unanimously.**

### **Approval of Absentee Problems and Solutions Guide**

Macy Payne, Absentee Ballots Manager, presented to the Board updates to item numbers twenty-three and twenty-five of the Absentee Problems and Solutions Guide per new numbered memo 2025-01 based on UOCAVA voters. Secretary Doomy moved to approve the guide as presented; Vice Chair Jourdan seconded. **Motion carried unanimously.**

### **Approval of Absentee Ballots**

Mrs. Payne informed the Board that there were no absentee ballots for review and approval.

### **Review and Approval of Logic & Accuracy Test of Voting Machines for the September Primary Election**

Adam Clark, Election Systems Manager, reported to the board that the Logic and Accuracy pre-election testing of all voting machines being used in the September 9, 2025 Municipal Primary election. This was done by a bi-partisan team and testing of all machines was open to the public on August 5, 2025. Secretary Doomy moved to approve the logic and accuracy results of machines for the September primary election; Vice Chair Jourdan seconded. **Motion carried unanimously.**

### **Approval of Polling Place Change for Precinct 016**

Carma Buchanan, Polling Place Manager, presented to the Board the proposed change of location for precinct 016 from The Crossing Church to Sedge Garden United Methodist Church. This location provides ample parking and will start with our March 2026 election. Secretary Doomy moved to approve the polling place change as presented; Vice Chair Jourdan seconded. **Motion carried unanimously.**

### **Appointment of Precinct Officials**

Olivia Phillips, Training Specialist, presented to the Board the list of precinct officials for appointment for the 2025-2027 term. The board discussed how precinct officials are chosen. Vice Chair Jourdan moved to approve the appointment of precinct officials as presented; Member Harvey seconded. **Motion carried unanimously.**

**Update on the Voter Registration Repair Process**

Kay Moore, Voter Registration Manager presented that a total of 5,280 voters in Forsyth County had been identified for voter registration repair due to missing their last four digits of their social security number or their driver's license number. Staff was able to correct 3,474 voter registrations and the remaining voters will receive a mailing from the State Board of Elections to notify them of their need to provide either personal identification numbers to the county board of elections.

**Adjournment**

Secretary Doomy moved to adjourn; Vice Chair Jourdan seconded. **Motion carried unanimously.** Meeting adjourned at 3:29 p.m.

Approved:

s:/A.L. Collins  
Chairperson

s:/Catherine Jourdan  
Vice Chair

s:/Alfred Harvey  
Member