



## Forsyth County Animal Services Advisory Board

**September 18, 2025**

6:00 - 7:30 PM

5570 Sturmer Park Circle

Winston-Salem, NC 27105

Priscilla Ivester  
Daniel Lemons  
Jennifer Enchaustegui  
Lida Calvert-Hayes  
Adam Bowditch  
PJ Lofland  
Chad Griffin  
Koy Kincaid  
Erin Turner

### Members Present

Erin Turner	Koy Kincaid	Chad Griffin
Adam Bowditch	Priscilla Ivester	Daniel Lemons

### Staff Present

Jamie Bertman  
Tonya Ward

### CALL TO ORDER

- The Advisory Board meeting was called to order at 6:03 pm by Chair Priscilla Ivester. It was noted that current members PJ Lofland, Lida Calvert-Hayes and new member Jennifer Enchaustegui were not in attendance. Priscilla Ivester stated she had spoken with PJ Lofland and she is dealing with some personal matters. Staff had not heard from either of the other two members.
- Approval of meeting minutes July 17, 2025.  
Priscilla Ivester stated that she had forwarded the minutes to previous members Bill Cowan and George Francisco and allowed them to review and request changes on some wording regarding the fact that they spoke at the meeting. It was explained that former members cannot request revision to the minutes so Priscilla stated she would make the request. She asked that the term "spoke" be replaced with "were asked to speak"; the word "reported" replace the word "discussed"; the phrase "he recommended that the Board continue to discuss these issue" be deleted; the phrase "held by the county" replace the phrase "within the county" when referring to rabies clinics and additionally add that Mr. Cowan is concerned that rabies clinics are not advertised in the newspaper as required in state law; it was also requested that "Mr. Francisco indicated that a voluntary spay/neuter program be considered and that the shelter begin work on a foster program". Priscilla gave staff a written list of all the wording changes she was requesting.  
MOTION: Koy Kincaid made a motion to approve the minutes as modified. The motion was seconded by Daniel Lemons. The modified minutes were approved unanimously.

### PUBLIC COMMENT

- There was no public comment

## STATE OF ANIMAL SERVICES

### GUEST SPEAKER: Lt. Gary Lancaster, FCSO ASD

- Lt. Lancaster spoke regarding Animal Services in Forsyth County. He presented statistics to the Board for 2025 so far which included a total of 5,782 calls from January 1<sup>st</sup> through the date of the meeting. These calls included 691 bite calls and 138 rabies investigations which he explained generally require multiple follow ups which do not show in call totals. He advised the Board that around 75% of the calls which come in are located within Winston-Salem city limits and the contract established to provide these services had been created in 1967. Lt. Lancaster spoke at length about the types of calls FCSO ASD responds to daily and how these calls are prioritized. He also discussed the need for an increase in staffing to respond in a timely manner to all calls received. Lt. Lancaster stated he would return to present more statistics as well as information about budget concerns in January.

### STATEMENT BY THE CHAIR AND STATEMENT FROM DIRECTOR

- These agenda items were initially listed separately but once the discussion began, they dovetailed into one. Chair Priscilla Ivester discussed a meeting she had recently with Deputy County Manager Kyle Haney. She stated they discussed stray animals coming into the shelter as well as citizens being asked to secure stray animals and locate the owners. Director Jamie Bertman explained that numerous studies have shown that the best practices for stray animals is for them to remain in the area in which they are found. She also discussed lack of availability of space at the shelter. Priscilla brought up statistics from FHS and her previous request that an agreement be established to share information. Jamie replied that FHS does report their statistics and this information is publicly available. This was followed by discussion of the cat kennels at the shelter which are in the process of being repaired by county general services. There was also discussion of staffing at the shelter as well as an increase in the number of volunteers. Priscilla brought up the fact that agendas should not be published to the public prior to the meeting and staff pointed out that this has never been the case. Only minutes are posted on the website and only after they are approved.

### OLD BUSINESS

- ***Bringing County Code into Compliance Regarding Microchipping***  
There was discussion of removing letter (b) from FCC 6-46 which establishes that animals reclaimed by an owner shall be microchipped to ensure that the county is in compliance with state regulations  
MOTION: Erin Turner made a motion to remove section (b) of FCC 6-26, it was seconded by Adam Bowditch and approved unanimously.
- ***Removal of Board Members***  
There was discussion on how best to notify members who miss meetings that they may be removed from the Board. The questions were asked as to whether the application could be amended and whether potential new members could be vetted prior to appointment. Priscilla Ivester stated she would discuss this with Kyle Haney next time she speaks with him.  
MOTION: Daniel Lemons made a motion for the chair to send members a letter after they have missed two meetings without notice. It was seconded by Erin Turner and passed unanimously.
- ***Board Vacancies***  
There was discussion of the position owner of a hunting dog being vacant and former members who might be interested. At this time, positions are not open and there was discussion of positions possibly being open for appointment in January.

## **NEW BUSINESS**

- ***Humane Solution***

There was discussion of the fact that Humane Solution does not currently have a veterinarian. Staff let the Board know that there is no update to this situation as of the date of the meeting.

- ***Hearing Tribunals***

The docket and members for the Tribunal Hearings scheduled for October 16st were discussed. Erin Turner, Daniel Lemons, and Adam Bowditch all stated they were available to serve.

## **ADJOURN**

Priscilla Ivester reminded members that the next meeting will be held on November 20<sup>th</sup>.

MOTION: With no further business Priscilla Ivester asked for a motion to adjourn. Adam Bowditch made the motion, which was seconded by Koy Kincaid. Priscilla Ivester adjourned the meeting at 7:59 pm.