



Forsyth County Animal Control Advisory Board

Priscilla Ivester, Chair
Bill Cowan Vice-Chair
Molly Douglass, DVM
Janice Freeman
Chad Griffin
Sandra Clodfelter
Tara Stebbins
Tina Sanderford
Mitch Cromer
Terry Jessup
Keshia Horn

September 21, 2017

6:00 PM – 7:45 PM

Forsyth County Animal Control Department
5570 Sturmer Park Circle
Winston-Salem, NC 27105

Members Present

Sandra Clodfelter	Bill Cowan	Mitch Cromer
Janice Freeman	Priscilla Ivester	
Molly Douglass	Chad Griffin	Terry Jessup

Staff Present

David Morris
Scott Bird
Tonya Ward

CALL TO ORDER

- The Advisory Board meeting was called to order at 6:00 pm by Priscilla Ivester. Staff advised that member Tara Stebbins had notified us she would not be able to attend.
- *Approval of meeting minutes July 20, 2017*
MOTION: Janice Freeman made a motion to approve the July 20, 2017 minutes as submitted. The motion was seconded by Bill Cowan and the minutes were approved unanimously.

PUBLIC COMMENT

- There was no public comment

OLD BUSINESS

- ***Proposed contract with Forsyth Humane Society***
Deputy County Manager Damon Sanders-Pratt spoke to the Board regarding the proposed contract. Sarah Williamson, Executive Director of FHS, was also present to answer questions. Mr. Sanders-Pratt stated that Commissioners have approved the proposed contract and the agreement is currently being reviewed by the County Legal Department. He stated he hopes the contract will be fully implemented in October, he said he expects the contract to be signed within the next two weeks. Priscilla Ivester asked about changes from the draft the board received previously and he replied that the changes were mostly related to space issues. Bill Cowan asked about partnering with other agencies and Ms. Williamson spoke about FHS' plan to partner with many other groups to transfer animals. Bill Cowan asked about euthanasia statistics and

both Mr. Sanders-Pratt and Ms. Williamson discussed this, stating that there will be statistics available but some details are still being worked out as far as who will perform euthanasia at the facility.

- ***Tether Code***

Lt. Morris stated that the warning period for the Tether Code ends on November 14th. Staff said that there has been a media blast to let the community know that the warning period is ending. Information has been submitted to multiple media outlets with plans to work with Mark Horn from the City of Winston Salem Marketing Department for even more. From January to August of 2016 there were 46 tether-specific calls. In the same period in 2017 there have been 293.

NEW BUSINESS

- ***Lowering fees for cat adoptions***

Staff asked the board for opinions on reducing adoption fees for cats when the shelter reaches kennel capacity. A proposal was made by staff that adoption fees for all cats be reduced to \$39 when kennel capacity in the cat area reaches 80%. Fees would be reduced for a period of one week or until capacity has been lowered. Mitch Cromer motioned and Sandra Clodfelter seconded, the board voted unanimously to approve.

- ***North Carolina Debt Setoff Program***

Lt. Morris discussed having FCAC participate in the NC Debt Setoff which would allow monies to be collected for unpaid violations and other unpaid fees. Chad Griffin motioned to approve and Terry Jessup seconded, the board voted unanimously to move forward with participation

- ***Hearing Tribunals***

The docket and panel participants for the Tribunal Hearings on October 19, 2017 was discussed. Board members asked if there was a way to reduce the use of paper in preparing for hearings and staff advised that we will look into doing so. Board members asked Lt. Morris to speak to the County Manager again about extending terms for members to streamline and assist with the hearing process. Chad Griffin made a motion and it was seconded by Sandra Clodfelter. The board voted unanimously to move forward with this request.

- ***Monthly Report***

David Morris presented the department monthly statistical report for August 2017. Calls overall are up but response time is going well. He noted that a new Animal Care Officer position was approved and will be posted, further assisting response time. He also noted that CET training has been scheduled for six staff members and will be held in October.

- ***Replacement of Board Members***

It was noted that new member Keshia Horn was not in attendance. Staff stated that there has been no contact from her regarding attending any meetings or hearings and letters have gone unanswered. Staff also noted that member Tracey Shifflette had sent an email stating she moved out of the county and would no longer be able to serve. Staff asked if the board wished to request replacement members for both Ms. Horn and Ms. Shifflette. Chad Griffin made a motion to so, Bill Cowan seconded and the board unanimously voted to request a replacement for both members.

ADJOURN

MOTION: With no further business, Priscilla Ivester asked for a motion to adjourn. Chad Griffin made the motion, which was seconded by Janice Freeman. . Priscilla Ivester adjourned the meeting at 7:39 pm.