



## Forsyth County Animal Control Advisory Board

**Priscilla Ivester, Chair**  
**Bill Cowan Vice-Chair**  
**Molly Douglass, DVM**  
**Janice Freeman**  
**Chad Griffin**  
**Tara Stebbins**  
**Tracey Shifflette**  
**Tina Sanderford**  
**Mitch Cromer**  
**Terry Jessup**  
**Keshia Horn**

**July 20, 2017**

6:00 PM – 7:45 PM

Forsyth County Animal Control Department  
5570 Sturmer Park Circle  
Winston-Salem, NC 27105

### Members Present

Tara Stebbins	Bill Cowan	Mitch Cromer
Janice Freeman	Priscilla Ivester	
Molly Douglass	Chad Griffin	Terry Jessup

### Staff Present

David Morris  
Scott Bird  
Tonya Ward

### CALL TO ORDER

- The Advisory Board meeting was called to order at 6:00 pm by Priscilla Ivester. Staff advised member Tracey Shifflette had notified us she would not be able to attend.
- *Approval of meeting minutes May 18, 2017*  
**MOTION:** Janice Freeman made a motion to approve the May 18, 2017 minutes as submitted. The motion was seconded by Chad Griffin and the minutes were approved unanimously.

### PUBLIC COMMENT

- There was no public comment

### OLD BUSINESS

- **Board Member Appointments**  
New Board Members Mitch Cromer, Tara Stebbins, and Terry Jessup were introduced. It was noted that new member Keshia Horn was not present, staff stated that she has been notified of the meeting by letter but had not responded. Priscilla Ivester thanked the new members for their service.
- **2016-2017 Work Plan**  
Discussion of changes to the Work Plan regarding the Board's goals and suggestions for the upcoming year. David Morris mentioned possibly changing the plan to reflect changes at FCAC.

## NEW BUSINESS

- ***Proposed contract with Forsyth Humane Society***

Staff reported that negotiations are ongoing. David Morris presented a briefing draft. Priscilla Ivester stated that she and Bill Cowan had met with the Deputy County Manager, FCAC Staff, and Project Pearl on separate occasions to discuss the proposed contract. Molly Douglass asked for background information and staff stated that the idea had initially been broached some time ago and the negotiations had been going on for some months. Discussion of staffing issues, options, the pros and cons of such an agreement. Board members had concerns about changes such as adoptions photos, medical foster program, and licensing. Molly Douglass asked if it was possible for the board to have input on the proposed contract.

- ***Hearing Tribunals***

The docket and panel participants for the Tribunal Hearings on August 17, 2017 was discussed. The new board members were advised of the hearing schedule and invited to observe a hearing before they begin participating. Adding a second date in August was discussed. It was agreed that hearings would also be held August 24, 2017.

- ***Monthly Report***

David Morris presented the department monthly statistical report for June 2017. Calls overall are up but response time is going well. There have been 240 calls regarding tethering from January to June. There has been a new contract signed with Datamax which changed from a flat rate to a more incentive based revenue program. The hope is that this will increase monthly revenue. He noted that there have been 4 positive rabies reports in the last 2 months.

- ***Rabies Clinic***

There will be a Rabies Clinic held on Wednesday July 26th from 5:30-7:30, one and three year vaccines will be offered. Spay/neuter vouchers will not be available at this clinic.

## ADJOURN

**MOTION:** With no further business, Priscilla Ivester asked for a motion to adjourn. Chad Griffin made the motion, which was seconded by Janice Freeman. Priscilla Ivester adjourned the meeting at 7:41 pm.