



Forsyth County Animal Control Advisory Board

November 20, 2014

6:00 PM – 7:30 PM
Forsyth County Animal Control Department
5570 Sturmer Park Circle
Winston-Salem, NC 27105

Mitch Cromer, Chair
Sandra Averitt Vice Chair
Sandra Clodfelter
Thurman Dillon
Molly Douglass, DVM
Chad Griffin
Koy Kincaid
Robert Lakey
Tina Sanderford
Tracey Shifflette
Jennifer Tierney
Tim Jennings

Members Present

Mitch Cromer	Robert Lakey
Sandra Averitt	Tina Sanderford
Sandra Clodfelter	Tracey Shifflette
Thurman Dillon	Jennifer Tierney
Chad Griffin	Molly Douglass

Staff Present

Amy Boger
Scott Bird
Karin Burnette
Charlotte Compton

CALL TO ORDER

- The Advisory Board meeting was called to order at 6:05 pm by Mitch Cromer.
- *Approval of meeting minutes September 18, 2014* - Mitch Cromer asked for a revision to the submitted minutes as following: Under Old Business: *Amendment from Jennifer Tierney: to steer away from promotion in adoption packets - to take out all non-profit papers too - this is too help with the "less to read" goal.*

MOTION: Mitch made a motion to approve the minutes from the September 18, 2014 meeting as amended. The motion was seconded by Tina Sanderford and approved unanimously by the board.

PUBLIC COMMENT

- NONE

OLD BUSINESS

- *2014-15 Work Plan* - Karin recapped what was said in the last meeting. Jennifer does have some new ideas for the work plan and will be sending out an email to everyone. Mitch offered that same opportunity to the rest of the board members. Unanimously everyone agreed that if they had ideas they would share through an email.
- *Adoption Packets: Education Committee* - Board reviewed the updated version of the brochure. There were a few changes that the board agreed needed to be changed; *Inside left- afraid of all*

dogs instead of just Large dogs, have a knowledge, add **Forsyth County** leash law.. protection of pets **and citizens**, familiarise with **Forsyth County laws** . The board liked that it was easy to read. State that the STP's are "through the Animal Control". Change the word aggress to bite in order for the community to understand. The board would also like copies made in Spanish.

MOTION: Robert Lakey made a motion that with the changes suggested be made that the brochure to be complete. Sandra Averitt seconded the motion. Tina approved after changes are made. A vote was taken, and the motion pass.

- *Stay Together Program* - Karin demonstrated the Face book page link for the STP on the projector. Shared how the programs are expanding to the Social Media. DHT was launched last week, the CHT will be launched by December 1st. Will have volunteers to "man" the pages on a rotation. The DHT screenly presentation is added. Karin encouraged the board to check out the page and like the page. The board agrees that they like it.

NEW BUSINESS

- *Hearing Tribunals* - The schedule of the upcoming Tribunals on December 11, 2014 and December 18, 2014 was distributed, along with the Tribunal Member Schedule. Changes were made to the schedule: The Tribunal Member panel for December 11 will be Robert Lakey in place of Molly Douglas. Will change the dates on the Work Plan to match.
- *Written Appeal Tribunal* - Karin asked for volunteers for a committee that needs to get together to review the written appeals and render recommendations. Karin stated the process of the Written Appeals to the board; through conference calls, staff report mailed to committee, and dates would be set up with options to match the committee's schedule. Karin stated that the committee would need three volunteers from the Board. Chad Griffin, Sandra Averitt, and Tracey Shifflette volunteered to be on the committee. Tina asked if the staff reports would be the same and Karin stated yes.
- *Monthly Report: FYTD NOV. 2014* - Euthanasia total is dropping, Revenue is up, and calls received number is dropping. What percentage of those calls can be Wildlife? FCAC receives 65,000 calls a year. According to the County Measures, 5% of these calls are wildlife calls responded to by an officer. These are public-health related issues. Jennifer Tierney asked if we could provide the Citation/Violation vs. Staff statistics in an email to the Board. Karin stated yes and mentioned that all Officer Positions are filled right now. She also explained the training process. We have 4 officers in training right now and that the training can be anywhere from 6 months to a year. Jennifer Tierney asked how does Animal Control Officers and dispatch prepare for weather issue calls? Do we change staff due to weather? Karin let her know that staff could check into that.
- *Rabies Clinics* - Karin gave the results of the Fall mini-rabies clinics; October 15, we gave 58 rabies vaccines in the amount of \$290.00, November 1, we gave 70 rabies vaccines in the amount of \$350.00 equalling a total amount of \$640.00. The money raised from both rabies clinics will be put towards Spay Day vouchers. Animal Control is planning another Rabies Clinic around the next Spay Day- Feb. 28 or March 7. A board member asked why we only did one year shots this time and Karin explained that we did not have a Vet on site that day. Molly Douglass volunteered to be a vet for our next clinic! This will allow us to provide 3 yr shots.

- *Spay Day Feb 28, 2014* - Charlotte explained that 3 vouchers are allowed per family, in the past. Spot and three other locations will be selling the vouchers between now and then.

ADJOURN

Motion: Mitch asked with no further business, approval for early dismissal. Sandra Averitt second the motion.

With no further business, Mitch Cromer adjourned the meeting at 6:55 pm.