



Forsyth County Animal Control Advisory Board

January 15, 2015

6:00 PM – 7:30 PM

Forsyth County Animal Control Department
5570 Sturmer Park Circle
Winston-Salem, NC 27105

Mitch Cromer, Chair
Sandra Averitt Vice Chair
Sandra Clodfelter
Thurman Dillon
Molly Douglass, DVM
Chad Griffin
Koy Kincaid
Robert Lakey
Tina Sanderford
Tracey Shifflette
Jennifer Tierney
Tim Jennings

Members Present

Mitch Cromer
Sandra Clodfelter
Thurman Dillon
Molly Douglass
Chad Griffin
Koy Kincaid
Tina Sanderford
Tracey Shifflette
Jennifer Tierney

Staff Present

Lt. John Day
Scott Bird
Karin Burnette
Tim Jennings

CALL TO ORDER

- The Advisory Board meeting was called to order at 5:58 pm by Mitch Cromer.
- *Approval of meeting minutes November 20, 2014* - Tim Jennings asked for a revision to the submitted minutes as following: Under New Business: Monthly Report: *What percentage of those calls can be Wildlife? FCAC receives 65,000 calls a year. According to the County Measures, 5% of these calls are wildlife calls responded to by an officer. These are public-health related issues.*

MOTION: Chad Griffin made a motion to approve the minutes from the November 20, 2014 meeting as amended. The motion was seconded by Sandra Clodfelter and approved unanimously by the board.

PUBLIC COMMENT

- There was no public comment.

OLD BUSINESS

- *2015 Work-plan* - Tim Jennings discussed the 2015 Work Plan and asked the board if they would like to continue to focus on program development, which includes all of the special programs and groups we work with, including Furever Friends, Project Pearl, Hiking Hounds, CCP Partner Organizations and Forgotten Felines. The board agreed that they would like this. Tim encouraged board to suggest other things for the work plan, which he would be happy to add.

- *Draft Annual Report* - Tim reviewed the Draft Annual Report and added that he would like to reformat it, using briefer descriptions with statistics. For example, in 2014, FCAC helped 126 households through the Animeals Program. We also began offering small mini rabies clinics in lieu of the large clinic with the Public Health Department at the Fairgrounds. 54 clinics were offered last year by other organizations in the county. The Stay Together Program seems to be making an impact as well. 2014 saw a reduction in returns by 29%. Last year, we discussed Preventative Measures and whether or not to require them on certain breeds that were adopted. After much discussion, a new brochure was developed about Pet Responsibility. 97 Tribunal Hearings were held and 192 license violations were dismissed. Jennifer Tierney asked if we could add return numbers to the monthly report that is distributed, stating that it would be helpful to see how open adoptions vs. reference checks for adopters affects statistics. 2014 saw a 1% increase in licensed animals, a steady reduction of sheltered dogs and cats, and an increase in the percentage re-homed. The 2014 Annual Report will be submitted in the Spring and presented after the budget process is completed in September/October.
- *Public Education* - The recent campaign focusing on cold weather and sheltering animals spearheaded by Furever Friends through Jennifer Tierney was very successful. Jennifer inquired if the department feels it would be a benefit to include law enforcement and add to the workplan a potential "Weather Task Force" which could be activated during times of emergencies. Tracey Shifflette said that a similar campaign was very effective in Kernersville. The community has a responsibility to report animal abuse and needs to know that if they call the police, they will get help. It was suggested that in the workplan, specific temperature guidelines be explored for when animals can be left outside or not. A public meeting could be called to draw attention to this matter and to help educate the community at whole. The board agreed that this discussion should be explored further and added to the work plan. Do we push to change the ordinance? We would need guidelines and a checklist. We would need to determine what would be considered environmental extremes.

Tim said he would re-draft portions of the Annual Report and add an animal sheltering section with specific guidelines to the work plan. He noted that two board members will be completing their terms this year and will not be eligible for re-nomination. He also said he would put in the work plan a Shelter Operations Tour for the board at the July meeting.

The final draft of the pet responsibility brochure was presented. With no changes, it was agreed the brochure will begin to go in adoption packets immediately.

- *Spay Day* - Tim announced that Spay Day will take place on Saturday, February 28 from 10am - 12pm at four locations in Forsyth County, including at FCAC.
- *Rabies Clinics* - Tim announced that FCAC will be holding two rabies clinics around Spay Day. One on February 7 and another on March 7. He confirmed with Dr. Douglass that 3-year vaccines will be available on February 7.

NEW BUSINESS

- *Hearing Tribunals:* Tim reported that in addition to the regular Hearing Tribunals, we need to begin a series of Written-Only Appeal Hearings. The first of these will be on Jan. 22, 2015 and done as a conference call. Panel members were given the appeals, they will be discussed on the phone, recommendations will be e-mailed from Tim and then confirmed by the participants via e-mail. The Board approved additional Tribunal dates for March and May.

The next Hearing Tribunals will take place on February 12 & 19, 2015. Agendas and the member schedule are included in the board packets.

- *Monthly Report: FYTD December 2014* - The monthly stat report was reviewed by Tim. Discussion ensued over the Kennel and Activity Reports.
- *Election of Officers -March* - Tim reminded board that there will be a new election in March for the start of the new term. Ballots will be provided to board members and sent out with the next meeting notifications. Chair and Vice-Chair will need to be nominated. If the board member cannot be at the next meeting, Tim asked that they e-mail their nominations prior to the start of the meeting. Ballots will be collected and tallied at the start of the meeting and election ballots will be prepared from the nominations.

ADJOURN

Motion: With no further business, Mitch asked a motion to adjourn. Dr. Douglass made the motion, which was seconded by Koy Kincaid. Mitch Cromer adjourned the meeting at 7:31 pm.