



## Forsyth County Animal Control Advisory Board

September 18, 2014

6:00 PM – 7:30 PM  
Forsyth County Animal Control Department  
5570 Sturmer Park Circle  
Winston-Salem, NC 27105

**Mitch Cromer, Chair**  
**Sandra Averitt Vice Chair**  
**Sandra Clodfelter**  
**Thurman Dillon**  
**Molly Douglass, DVM**  
**Chad Griffin**  
**Koy Kincaid**  
**Robert Lakey**  
**Tina Sanderford**  
**Tracey Shifflette**  
**Jennifer Tierney**  
**Tim Jennings**

### Members Present

Mitch Cromer  
Sandra Averitt  
Sandra Clodfelter  
Thurman Dillon  
Chad Griffin  
Koy Kincaid  
Robert Lakey  
Tina Sanderford  
Tracey Shifflette  
Jennifer Tierney  
Tim Jennings

### Staff Present

Lt. John Day  
Scott Bird  
Karin Burnette

### **CALL TO ORDER**

- The Advisory Board meeting was called to order at 6:07 pm by Mitch Cromer.
- *Welcome New Members* - Mitch Cromer welcomed the new members of the Advisory Board: Sandra Clodfelter and Robert Lakey.
- *Approval of meeting minutes July 17, 2014* - Mitch Cromer asked for a revision to the submitted minutes as following: Under Old Business: Dangerous Dog Breeds Preventative Measures - First sentence should read:

*Tim Jennings told the board that he, Lt. Day and Mitch Cromer (with input from Martha Wilson and Brad Craig) had met to discuss the idea of requiring Preventative Measures that are deemed necessary on appeals to prevent repeat offenses while waiting on appeal hearing -- specifically for the breeds recognized by insurance companies as being higher risk.*

MOTION: Koy Kincaid made a motion to approve the minutes from the July 17, 2014 meeting as amended. The motion was seconded by Tracey Shifflette and approved unanimously by the board.

### **PUBLIC COMMENT**

- Community member Scott Moore gave a brief presentation on dog tethering and asked the board to consider backing a dog tethering initiative in Forsyth County. The board advised Mr. Moore that this had been taken to the County Commissioners 2 years ago and they did not feel

comfortable with a complete tethering ban. The Forsyth County Ordinance provides additional penalties when tethered animals are subjected to negligent treatment.

## **OLD BUSINESS**

- *2014-15 Work Plan* - Tim Jennings directed board's attention to the Work Plan in their meeting packets and asked for input on any issues or topics the board would like to see included in an updated version. Mr. Jennings said an e-mail will be sent to all board members looking for feedback, which can include ordinance issues, program updates, outreach and community group presentations.
- *Adoption Packets: Education Committee* - Tim Jennings gave the board a draft of the education brochure requested at the last meeting. He noted that at present, there are 23 handouts included in the current adoption packets. We would like to streamline this into a smaller handout that directs people to the appropriate resources via the web and social media outlets, thus saving time and expense and increasing impact. Board agreed that there is too much information currently included in the adoption packets. Discussion ensued over the proposed educational brochure and whether or not breeds and insurance information should be included. Jennifer Tierney suggested that any reference to for-profit and non-profit businesses and organizations should be removed from adoption packet information.

*MOTION: Koy Kincaid made a motion to strike the middle page on the brochure. Sandra Averitt seconded the motion. Discussion ensued. A vote was taken, and the motion did not pass.*

*MOTION: Tracey Shifflette made a motion that FCAC staff would prepare an alternate draft of the brochure to be sent to the board prior to the next meeting, which would include the bottom portion of the middle page, but be re-headed "Ways to Prevent an Incident from Occurring". Bullet points would be included and the invisible fence information would be removed. Sandra Clodfelter seconded the motion. A vote was taken and the motion passed unanimously.*

- *Stay Together Program* - Mr. Jennings reported parties involved with this program would be meeting next week to discuss ways to increase the impact of the program via the web and social media in particular. Jennifer Tierney requested that promotion of non-profit and for-profit organizations be steered away from.

## **NEW BUSINESS**

- *Hearing Tribunals* - The schedule of the upcoming Tribunals on October 9 & 16, 2014 was distributed, along with the Tribunal Member Schedule. Changes were made to the schedule: The Tribunal Member panel for October 16 will be Tina Sanderford, Jennifer Tierney and Sandra Averitt. The Tribunal Member panel for December 11 will be Chad Griffin, Sandra Clodfelter and Molly Douglass.

Board members expressed concern that Tribunal Hearings are still so far behind and suggested added extra hearings to the schedule to get caught up. It was suggested to add a hearing date in November and one in January. Koy Kincaid inquired if written appeals could be done by conference call? Tim Jennings answered that he would look into this and noted that we are still waiting on the Commissioner's decision regarding allowing former board members to serve on the Tribunal Hearings. Karin Burnette noted that current appeal requests are being scheduled for February 2015 so we should be caught up by the end of this fiscal year. Mr. Jennings also

noted that a committee needs to get together to review the written appeals and render recommendations.

- *Monthly Report: FYTD August 2014* - The August 2014 Statistical Report was reviewed. Jennifer Tierney requested that information pertaining to citations/violations issued vs. staffing issues be provided at the next board meeting.
- *Rabies Clinics* - Mr. Jennings advised that two rabies clinics will be held at FCAC this fall for 1-year vaccines: October 9 from 5-7pm and October 16 from 9-11am. He encouraged board members to volunteer to help with these mini-clinics.

**ADJOURN**

With no further business, Mitch Cromer adjourned the meeting at 7:35 pm.