



Forsyth County
Animal Control Advisory Board
Meeting Minutes
January 16, 2014

Mitch Cromer, Chair
Dr. Brad Craig, Vice-Chair
Sandra Averitt
Bruce Bailiff
Charles Cahill
Thurman Dillon
Koy Kincaid
Marcia Potter
Tina Sanderson
Jennifer Tierney
Dr. Martha Wilson

Members Present

Dr. Brad Craig
Bruce Bailiff
Koy Kincaid
Thurman Dillon

Staff Present:

Tim Jennings
Judy Blevins
Karin Burnette
Charlotte Compton

Call to Order

The meeting was called to order by Dr. Craig at 6:04 PM

- *Minutes* - A motion was made by Koy Kincaid to accept the minutes of the September 19, 2013 meeting as amended, seconded by Brad Craig and approved by the members present. A motion was made by Koy Kincaid to accept the minutes of the November 21, 2013 meeting as written, seconded by Brad Craig and approved by the members present.

Public Comment

There were no public comments.

Old Business

- *Stay Together Program: Dog Help Team*
Mr. Jennings reported that the Dog Help Team has been expanded to include Elite Dog Training, who have provided a gift certificate for 25% off the first session for new adopters. They have also offered to supplement staff training on dog behavior. Winston-Salem Dog Trainers also are participating with a free drop-in puppy class.. Mr. Jennings said we would be working to facilitate a planning meeting between all factions.
- *Stay Together Program: Cat Help Team*
Priscilla Ivester commented that the Cat Help Team sessions are still not well attended. She suggested ways to get the word out to get more people to come, including sending e-mails to those who have adopted from the shelter recently. She also noted that a new person would be coming to observe the presentation with the intention of doing them occasionally. Priscilla asked that FCAC create a flyer or small card with CHT on one side and DHT on the other which could be placed in vet offices, groomers, doggie day cares, etc. Mr. Jennings asked Priscilla to draft something for the cat side so we could try to move forward. Priscilla also asked if a morning show spot on WXII would be feasible, Mr. Jennings advised that FCAC gets a spot about once every other month and we always plug this program.
Mr. Jennings reported WFMY has asked us to do a Pet of the Week spot every Thursday from 9 - 9:30 am, which would be aired on Sunday. Volunteers would need to rounded up to do this but it is a great opportunity to promote. The pros and cons are being reviewed and a decision will be made soon.

Priscilla asked about Channel 13, to which Tim advised that a PSA goes out to all media outlets and they should have the information.

Dr. Craig resoundingly approved the STP promotional card. Mr. Jennings also said that volunteers should consider manning the hallways to talk to potential adopters.

- *Shelter Management*

Mr. Jennings reported that the top candidate for the Shelter Manager position pulled out at the last minute due to family issues. He noted that we are reviewing the current candidate list and beginning a new round of interviews. The good news about this is that there is now time for the custody and care division to work on teambuilding and have a strong base before bringing someone new in.

- *2013-14 Work Plan*

- Draft 2014 Annual Report

- Mr. Jennings presented the 2014 Annual Report draft, and went over all the statistics for the year, pointing out that we saw a 31% increase in re-homing; a 7.5% decrease in euthanasia and a 13% decrease in calls received. There was a 12% reduction in adoptions, but that was expected after the record year last year. Recommendations that will be made to the commissioners include an increase in 2 more Animal Care Officers and 1 additional Shelter Attendant. An additional Officer dedicated to cruelty investigations and a continuing \$10,000 appropriation for a low income Spay/Neuter assistance program. The department is working with County Management investigating additional use of volunteers to with the field programs that could include CANVAS, FAIR and Enhanced Patrol programs.

- Sheltering Code - Committee

- Mr. Jennings asked what the status of the Sheltering Code Committee was. His impression was the Advisory Board was supposed to form a subcommittee to look at codes in surrounding counties. Dr. Craig reviewed the minutes from the last meeting where this was discussed. The idea was tabled in favor of doing via e-mail. Mr. Jennings said staff would e-mail advisory board members to see who is interested.

- Dangerous Dogs

- Mr. Cromer would like to form a subcommittee to discuss putting together additional materials for adopters about increased responsibilities and accountability when adopting one of the "12" breeds of dogs deemed risky. Mr. Jennings said that staff would solicit board members to try to get this in the works.

New Business

- *Hearing Tribunals*

- The next round of Hearing Tribunals will be on February 13 and February 20, 2014. A schedule was distributed to board members.

- *Statistics FYTD*

- Were discussed earlier in the meeting by Mr. Jennings.

- *Spay Day 2014*

- Mr. Jennings reported that this year's Spay Day Coalition includes FCAC, Project Pearl, Furever Friends, the Humane Society, Humane Solutions and the Forsyth County Vet Association. The spay/neuter vouchers are for low-income families. Over \$23,000 has been raised so far. In support of this, the Coalition is presenting a Zumbathon and FCAC is holding two rabies clinics -- one on 1/23/14 and another on 3/1/14. Spay Day Vouchers will be available at 7 locations for \$10 each. Proof of income will be required to qualify. A local vet will be on site on March 10 and 17 to do the

alterations. We will need volunteers to man each location.

Other Business

- Mr. Jennings reported that new members will be elected at the next board meeting. He also suggested that the code review scheduled about Jackson's Law be removed as the issues addressed in the code proposal have already been addressed. The Board members concurred.
- Dr. Craig complimented the shelter and said he had noticed a significant change in the community in regard to thoughts about the shelter and volunteer increases. Mr. Jennings said we have launched many amazing programs, which have made a big difference.

Adjourn

- With no further business, Brad Craig asked for a motion to adjourn. Motion was made by Koy Kincaid and was seconded by Thurman Dillon. The meeting was adjourned at 6:51PM.