



<b>Forsyth County</b> <b>Animal Control Advisory Board</b>  <b>Meeting Minutes</b> <b>November 15, 2012</b>	<b>Dr. Brad Craig, Chair</b> <b>Bruce Bailiff, Vice-Chair</b> <b>Sandra Averitt</b> <b>Toby Cranfill</b> <b>Mitch Cromer</b> <b>Marsha Crumpler</b> <b>Greg Gartner</b> <b>Priscilla Ivester</b> <b>Marcia Potter</b> <b>Jennifer Tierney</b> <b>Dr. Martha Wilson</b>
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**Members Present**

Dr Brad Craig  
Bruce Bailiff  
Mitch Cromer  
Jennifer Tierney  
Sandra Averitt  
Marsha Crumpler  
Priscilla Ivester

**Staff Present:**

Tim Jennings  
Kim Hawks  
Judy Blevins

**Call to Order**

The meeting was called to order by Dr. Brad Craig at 6:03 PM. Staff noted that Marcia Potter, Dr. Martha Wilson and Greg Gartner had notified they would not be able to attend.

- *Minutes* - A motion was made by Priscilla Ivester to accept minutes of the September 20, 2012 meeting as written, seconded by Marsha Crumpler, and approved by the members present.

**Public Comment**

There was no public comment.

**Old Business**

- *Fall Rabies Clinic* - Tim Jennings advised committee members that 577 animals were vaccinated at the October 20, 2012 clinic. Committee was also advised that Animal Control and Health Department will add several 1 yr clinics at Animal Control, first one should be late January 2013. Dr Brad Craig asked why only 1yr and Mr. Jennings advised Animal Control will use staff vaccinators. He also advised public does not always bring previous rabies vaccine certificates to verify proof of previous rabies vaccine. Marsha Crumpler advised there was a need for more public service announcements. Mr. Jennings advised that public service announcements have been sent to newspapers and other media. He also advised that renewal notices are sent out from previous rabies clinic.
- *BOCC Briefing*. Jennings advised the Advisory Board that he attended a Commissioner Meeting reference to the 2011 Annual Report. Three (3) items recommended in the Advisory Board report included add Constrictors Snakes to the Inherently Dangerous ordinance, allow prior board members to sit on Appeal Hearings board, establishing a transfer fee to pick up/assist owners and owner surrender animals. Mr. Jennings advised if board members would like to speak at the next Commissioner Meeting to let him know.

- *Five Year Plan* – A draft was handed out to members in reference to the 5 Year Plans table of contents and strategies sections. The issues, considered priority in the community surveys, were reviewed. These include the need for spay/neuter assistance, increased public education, and strategies such as expansion of partnership programs, volunteer programs and code amendments.

### **New Business**

- *Hearing Tribunal* – The next Tribunal Hearings will be held December 13, 2012. Members for the December 13<sup>th</sup> Tribunal are Sandra Averitt, Bruce Bailiff and Priscilla Ivester. Written appeals will continue to be reviewed during a business day afternoon to speed up the process.
- *Statistics YTD FY August 2012-2013* - FY statistics report for October 2012 showed an increase from last year in calls received, animals impounded, animals adopted, euthanasia, citations, violations, animal bite/quarantine and animal licenses issued. Monthly revenue and animals redeemed decreased.

### **Adjourn**

Mitch Cromer made the motion to adjourn the meeting at 7:30 PM and Priscilla Ivester seconded.