



Forsyth County
Animal Control Advisory Board

Meeting Minutes
July 19, 2012

Dr. Brad Craig, Chair
Bruce Bailiff, Vice-Chair
Sandra Averitt
Toby Cranfill
Mitch Cromer
Marsha Crumpler
Greg Gartner
Priscilla Ivester
Marcia Potter
Jennifer Tierney
Dr. Martha Wilson

Members Present

Dr Brad Craig
Bruce Bailiff
Toby Cranfill
Marcia Potter
Jennifer Tierney
Priscilla Ivester
Dr Martha Wilson
Greg Gartner
Sandra Averitt
Marsha Crumpler

Staff Present:

Tim Jennings
John Day
Matt Smith
Melanie Pringle
Yevonne Sanborn

Call to Order

The meeting was called to order by Dr. Brad Craig at 6:02 PM. Staff noted that Mitch Cromer had notified he would not be able to attend due to schedule conflicts.

- Tim Jennings welcomed the three new members of the Advisory Board to the meeting. He introduced the following: Sandra Averitt, representing Purebred Animals; Greg Gardner, representing Public Health; and Dr. Martha Wilson, representing Animal Welfare.
- *Minutes* - A motion was made by Toby Cranfill accept minutes of the May 17, 2012 meeting as written, seconded by Priscilla Ivester, and approved by the members present.

Public Comment

Julie Magness addressed the Board on the subject of the new pet shop at Hanes Mall, expressing concerns regarding adherence to building code and the source of animals available for purchase. She asked the Board to bring the matter to the attention of the County Commissioners and suggested a public forum be scheduled.

Keith Murphy advised the Board that he had concerns regarding the timeliness of the information being made available to the public on the FCAC webpage. He also advised the Board that AARF, FHS, and Forever Friends would not be willing to collaborate on an education program if shock methods were recommended as a means of training. He asked the Board to clarify the training methods to be utilized and/or recommended.

Board Member Jennifer Tierney requested that it be noted in the minutes that two members of the Advisory Board had mentioned the use of shock methods and that the Board at large had not discussed or supported shock training in any official capacity. She also recommended to Julie Magness that she contact the NC Legislature for assistance and more information on the pet shop.

Old Business

- *Minutes* – Tim Jennings advised the Board that he the Board's motion to send copies of the Advisory Board minutes directly to County Commissioners with the County Manager's office.

The minutes are available upon the department web page. It was suggested that perhaps the County Commissioners need to make their wishes known directly to the County Manager.

- *5 Year Plan* – Mr. Jennings advised the Board that he had met with each new board member to make them aware of the 5-Year Plan and answer any of their questions regarding it.
- *Public Outreach Summary* – After 60 days, the 265 responses to the Public Survey and 11 responses to the Stakeholder Survey were summarized and the results were handed out at the meeting by Tim Jennings. He briefly reviewed the various results and encouraged the members to study the results in more depth after the meeting. Jennifer Tierney questioned if the survey could be extended; after discussion by the board members, it was requested that the survey remain active for another 60 days and be announced via PSAs and Press Releases to local print and broadcast media.
- *Strategies* - Dr. Brad Craig suggested that there is a need to provide a resource to address “How to Care for a Cat.” After discussions by Jennifer Tierney, Priscilla Ivester, Marcia Potter, and Martha Wilson, it was decided that Priscilla Ivester and Martha Wilson will be drafting information to make available to cat owners to address their questions. Ms. Ivester also indicated that she would make herself available to answer questions and assist owners in resolving some of their cat-ownership challenges.

New Business

- *Board Member Contacts* – Mr. Jennings shared with the members of the Board that the county is trying to go paperless and questioned if the members were interested in having the meeting agenda and minutes sent each month via email. All agreed that would be acceptable. Mr. Jennings advised the members that staff reports and copies of minutes and agenda would be also available at the meeting site.
- *Hearing Tribunal* – The next Tribunal Hearings will be held August 16, 2012 and August 23, 2012. Members for the August 16th Tribunal are Jennifer Tierney, Martha Wilson, and Toby Cranfill. August 23rd members are Bruce Bailiff, Marsha Crumpler, Greg Gartner, and Priscilla Ivester. It was discussed and decided among the members to try reviewing the written appeals during a business day afternoon to speed up the process. Jennifer Tierney, Marcia Potter, Sandra Averitt, and Greg Gartner indicated they could be available for the first meeting. Mr. Jennings promised the agendas for the August hearings would be edited to remove the written appeals and reschedule them for the afternoon meeting.
- *Statistics YTD FY June 2011-2012* - FY statistics report for June 2012 showing an increase from last year in calls received, animals impounded, animals adopted, revenue, and number of animals redeemed, euthanasia, citations, violations, and animal licenses issued. Tim Jennings also included a report of animal shelter statistics from 1994 to 2012, showing that FY 2011-2012 was a record year for adoptions, redemptions, and transfers. The 9,059 animals sheltered was also the highest number since FY 1994-1995.

Adjourn

Dr. Brad Craig made the motion to adjourn the meeting at 7:45 PM and Jennifer Tierney and Dr. Martha Wilson seconded.