



Forsyth County Animal Control Advisory Board Meeting Minutes May 17, 2012	Dr. Harris Craig, Chair Bruce Bailiff, Vice-Chair Toby Cranfill Mitch Cromer Marsha Crumpler Albert Jacobs Keith Murphy Marcia Potter Jennifer Tierney Charles Cahill Priscilla Ivester
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Members Present

Charles Cahill
Dr Harris Craig
Bruce Bailiff
Toby Cranfill
Mitch Cromer
Keith Murphy
Marcia Potter
Jennifer Tierney
Priscilla Ivester

Staff Present:

Tim Jennings
Judy Blevins
Matt Smith
Melanie Pringle
Kim Hawks

Call to Order

The meeting was called to order by Dr. Harris Craig at 6:00 PM. Staff noted that Marsha Crumpler had notified she would not be able to attend due to schedule conflicts.

- *Minutes* - A motion was made by Dr Harris Craig to accept minutes of the March 15, 2012 meeting as written, seconded by Marcia Potter and Charles Cahill, and approved by the members present.

Outreach Summary

Tim Jennings told the Advisory Board that FCAC would hold a community comment period for approximately 60 days with web surveys and the opportunity for public and stakeholder comment. PSAs were sent to media contacts inviting public comment at the May 17th meeting.

Public Comment

Kim Thore and John Epstein spoke to the Advisory Board about their most current proposed revisions to Jackson's Law, providing copies for all board members. Ms. Thore asked what next steps should be taken, and Tim Jennings responded that the Jackson's Law proposals could be discussed by the board at future meetings and incorporated into the strategic planning period.

Old Business

- *5 Year Plan* - Priscilla Ivester made a motion to send copies of Advisory Board meeting minutes to County Commissioners, Dr. Harris Craig seconded the motion, and the motion of recommendation passed.
- *Survey* - The Advisory Board was advised that FCAC published a 39-question web survey for public comment available on the FCAC webpage through July. Copies of the survey were given to each board member for perusal. Tim Jennings advised the board that the staff hopes

to provide a summarized copy of the results of the community web survey and stakeholder survey at the July 19th meeting to discuss further.

- *Stakeholder organizations/ Neighborhood organizations* – The Advisory Board was told that 10-question survey would be sent to various organizations in Forsyth County provide input from various disciplines serviced by Forsyth County Animal Control. A handout of these stakeholder organizations was given to each board member.

New Business

- *Member Appointments* - Staff introduced the names of three new board members who will begin in July: Greg Gartner, representing public health; Sandra Everett; and Martha Wilson. Sandra Everett and Martha Wilson were both present at the May 17th meeting.
- *Hearing Tribunal* - The next Tribunal hearings will be held June 14, 2012 and June 21, 2012. Bruce Bailiff, Priscilla Ivester, and Toby Cranfill will attend June 14th, and Dr. Harris Craig, Marcia Potter, and Bruce Bailiff will attend June 21st.
- *Member Tribunal Schedule* – Staff present notified the Advisory Board that Hearing Tribunals would be scheduled twice a month every other month until caught up. Jennifer Tierney proposed that the board schedule a third meeting during a work day in off months to handle written appeals and consider regular appeals.
- *Lost & Found* – Keith Murphy addressed the board requesting revisions to FCAC's Lost and Found webpage. He proposed adding a list of "tips" from lassiecomehome.org for people who find stray animals. The board discussed creating a pamphlet to send to all area vets. A request was made by Keith Murphy to add Lost & Found protocol to the agenda for the next meeting.
- *STP Training* – Dr. Craig spoke to the Advisory Board about WSDTC's interest in joining with Melissa Legere and STP to increase resources available for training shelter dogs. Board members including Jennifer Tierney, Priscilla Ivester, Dr. Craig and Keith Murphy discussed the void in resources available for adoptable shelter cats and decided to pursue the matter further in later meetings.
- *Spring Rabies Clinic April 21, 2012* – The Advisory Board was advised that the April 21st rabies clinic had the 3rd highest turnout ever, with 816 vaccines given. Charles Cahill and Tim Jennings commented that separating a one-year vaccine line and three-year vaccine line instead of separating a dog line and cat line ran surprisingly smoothly.
- *Statistics YTD March FY 2011-2012* - FY statistics report for March 2012 showing an increase from last year in calls received, adoptions, animal impounded, revenue, and number of animals redeemed, euthanasia, animal bites, and animal licenses issued. The statistics also showed a year-to-date decrease in citations issued and violations issued. There was general discussion regarding what may be reason for changing numbers. Tim Jennings mentioned that calls for March 2012 were down from March 2011, but that FCAC had been receiving more high-priority calls including animal bites and quarantines.

Adjourn

Dr. Harris Craig made the motion to adjourn the meeting at 7:39 PM and Keith Murphy seconded.