



Forsyth County Animal Control Advisory Board Meeting Minutes September 15, 2011	Charles Cahill, Chair Priscilla Ivester, Vice-Chair Bruce Bailiff Dr. Brad Craig Toby Cranfill Marsha Crumpler Albert Jacobs Keith Murphy Marcia Potter Jennifer Tierney Mitch Cromer
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Members Present:

Dr Brad Craig
Toby Cranfill
Marsha Crumpler
Priscilla Ivester
Keith Murphy
Charles Cahill
Jennifer Tierney
Mitch Cromer
Bruce Bailiff

Staff Present:

Tim Jennings
Yevonne Sanborn
Judy Blevins
Matt Smith

Call to Order

The meeting was called to order by Charles Cahill at 6:05 P.M.

Minutes

A motion was made by Keith Murphy to modify the minutes to indicate that the board members voted unanimously to submit the 2011 Annual Report to the County Commissioners. The motions was seconded by Jennifer Tierney and approved by the members present.

Public Comment

No public comment

Old Business

- Forsyth County Code changes were reviewed by Tim Jennings including a tentative outline of the plans to communicate these changes to the public and implementation schedule for each.
- 2011 Annual Report – The report has been approved but not yet presented to the County Commissioners. Tim Jennings requested guidance on the recommendation for a tethering code, since such an ordinance had been adopted August 29th. After discussions among the board members regarding the code changes it was decided that no changes would be recommended.
- 5 Year Plan – Tim Jennings reviewed with board members an updated draft, including Custody and Care Division Performance Measures and Adoption Policy for the department.
- Copies of the department adoption application and agreement were provided to board members. Also highlighted were the changes made to the adoption policy, making the policy more of an open adoption plan by educating applicants.

New Business

- Hearing Tribunal - The next Tribunal hearings will be held on October 20, 2011 by Priscilla Ivester, Mitch Cromer, Toby Cranfill and Marsha Crumpler.

- Board members reviewed the Draft Hearing Tribunal Board Schedule but were undecided about assigning members to a specific schedule. With the backlog it was suggested that an additional Tribunal be added to the month of February. Scheduling of the members will be revisited in future meeting. Tim Jennings stressed the importance of the Hearings with the Board Members.
- Animal Control Survey. Board members agreed that a survey is needed, it was concluded that two surveys needed to be developed, one for the general public and one for professional animal care organizations. Input from the board members was solicited to ensure that all areas of interest are not overlooked.
- Rabies Clinic will be held October 29, 2011 from 11:00 am to 3:00pm at the Dixie Classic Fairgrounds. Board members were encouraged to participate.
- The board was made aware that Forsyth County Animal Control was selected to conduct NC State Euthanasia Training at the shelter. Matt Smith, FCAC Shelter Manager and state certified trainer, completed training sessions for thirty one individuals this month.

Charles Cahill advised members that other county agencies were very impressed with the work done at FCAC.

Charles Cahill made a motion to adjourn at 7:25 pm.

Adjourn

- Charles Cahill made a motion that the meeting be adjourned. Motion was seconded by Keith Murphy. Meeting was adjourned at 7:25 PM.