



## Forsyth County Animal Services Advisory Board

**July 21, 2022**

6:00 - 7:30 PM  
5570 Sturmer Park Circle  
Winston-Salem, NC 27105

**Priscilla Ivester, Chair**  
**Chad Griffin, Vice Chair**  
**Erin Turner**  
**Rick Borucki**  
**Bill Cowan**  
**George Francisco**  
**Lida Calvert-Hayes**  
**Adam Bowditch**

### **Members Present**

Priscilla Ivester	George Francisco	Rick Borucki
Bill Cowan	Lida Calvert-Hayes	Adam Bowditch
Chad Griffin	Erin Turner	Michelle Connelly

### **Staff Present**

Capt. V. Loveland  
Tonya Ward

### **CALL TO ORDER**

- The Advisory Board meeting was called to order at 5:58 pm by Priscilla Ivester.
- Approval of meeting minutes May 19, 2022  
MOTION: Rick Borucki made a motion to approve the minutes as written. The motion was seconded by Bill Cowan. The minutes were approved unanimously.

### **PUBLIC COMMENT**

- There was no public comment.

### **OLD BUSINESS**

- **Amendments to By-Laws**  
Deputy County Manager Damon Sanders-Pratt was present for this portion of the meeting. The Board continued a previous discussion and approved several changes to the By-Laws, primarily consisting of replacing Animal Control with Animal Services Division (ASD) and establishing the fact that ASD is a division of the Forsyth County Sheriff's Office. There was also a change to the Board position elected from Forsyth County Public Health; this involved specifying that this position is not eligible to be Chair or Vice Chair. Voting for Chair and Vice Chair was also amended to reflect that it would take place at the first meeting after new appointments were made. The Board reviewed all proposed changes. Bill Cowan pointed out a discrepancy between the By-Laws and the wording on the Board application and Damon Sanders-Pratt said he would look into the issue. There was also a discussion as to whether the person appointed in the Veterinarian position needs to live in Forsyth County or simply practice in Forsyth County and the latter was considered sufficient.  
MOTION: Chad Griffin made a motion to approve the amended By-Laws which was seconded by Rick Borucki. The amended By-Laws were approved unanimously.

- ***Statewide Rabies Database***

Chad Griffin let the Board know he is still working on scheduling a meeting with State Senator Joyce Krawiec regarding this topic and will keep the Board updated.

- ***2022-2023 FCSO Fiscal Budget Request***

Captain Loveland updated the Board on the 2023 Budget. He explained that the Commissioners had not approved the request to keep the positions and, as a result, Animal Services lost one part time and one full time position. The full time position was vacant at the time but there was an employee in the part time position who was laid off. He advised the Board that he had asked for and was approved the budget to send ASD officers to Cruelty Investigator School. Two officers have attended the first phase with the intent for all officers to attend within the next two years.

- ***Rabies Clinics 2022***

Tonya Ward let the Board know that 66 animals were vaccinated at the June clinic. The drive up clinics continue to be successful and function well. The next clinic will be held in the fall, no date has been determined.

## **NEW BUSINESS**

- ***New Board Members***

Two new members, Lida Calvert-Hayes and Adam Bowditch, were welcomed to the meeting. They introduced themselves and gave the other members some background information on themselves. Following that, the remaining members as well as ASD staff present introduced themselves and also gave some background information.

- ***Voting for Chair and Vice Chair***

Board members were given ballots and voted for their selection of Chair and Vice-Chair. Priscilla Ivester was not included on the ballot as she had recused herself for personal reasons. Once the ballots were submitted and counted, Bill Cowan was elected Chair and Chad Griffin was elected Vice Chair.

- ***Open Board Positions***

There was discussion of the two remaining open positions on the Board: a representative from the Health Department and a Veterinarian.

- ***Hearing Tribunals***

The docket and members for the Tribunal Hearings scheduled for August 18th were discussed. Chad Griffin, Erin Turner, and Rick Borucki said they were available. Bill Cowan said he would serve as alternate. Captain Loveland explained the Tribunal procedures for the new members and invited them to attend the August hearings to observe. The information regarding these hearings will be sent to the new members for their review.

- ***Removal of Inactive Board Members***

Captain Loveland let the Board know that he will construct a letter for their approval which could be sent out in the event a member has not attended meetings. There was discussion of the best way to handle this, with the letter coming from the Board Chair and being mailed certified mail.

- ***Officer Ride Along Opportunities***

Priscilla Ivester recommend that the new members go on a ride along with one of the Animal Services officers and also take a tour of the facility. Captain Loveland explained the procedure and invited any interested Board member to contact him if they wished to go on a ride along.

## **ADJOURN**

MOTION: With no further business Priscilla Ivester asked for a motion to adjourn. Rick Borucki made the motion, which was seconded by Bill Cowan. Priscilla Ivester adjourned the meeting at 7:09 pm.