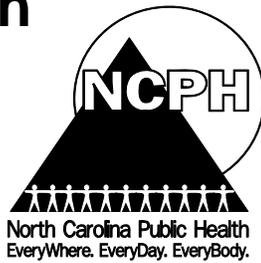


Forsyth County Board of Health



- Vera S. Robinson, OTR, Chair
- Dr. Ricky Sides, DC, Vice-Chair
- Beaufort O. Bailey
- Dr. B. Keith Cash, OD
- Linda Petrou, PhD
- Nancy R. Hardie, RPH
- Randall G. Kale, PE
- Dr. P. Lee Salisbury, III., DDS
- Dr. Calvert B. Jeffers, Jr., DVM
- Jane Bradner Mosko, RN, CRNA
- Dr. Willard L. McCloud, Jr., MD

BOARD OF HEALTH

MINUTES

January 2, 2008

MEMBERS PRESENT

Ms. Vera Robinson, Chair
Dr. Ricky Sides, Vice-Chair
Ms. Linda Petrou
Dr. Paul Salisbury
Dr. Willard McCloud
Ms. Nancy Hardie
Mr. Randall Kale
Dr. Calvert B. Jeffers
Mr. Beaufort Bailey

STAFF PRESENT

Dr. C. Timothy Monroe
Mr. Matt Dyson
Ms. Tommie Bowen
Ms. Quintana Stewart
Ms. Lynne Mitchell
Ms. Ayo Ademoyero
Mr. Bob Whitwam
Ms. Peggy Lemon

MEMBERS ABSENT

Dr. Keith Cash
Ms. Jane Bradner Mosko

Call to Order:

On Wednesday, January 2, 2008, the Forsyth County Board of Health held its monthly meeting in the Board Room at the Forsyth County Department of Public Health. Ms. Vera Robinson, Chair, presided and called the meeting to order at 5:30 p.m.

Consideration of Minutes:

The minutes of the December 5, 2007 Board of Health Meeting were reviewed by the Board. Upon motion by Dr. Sides, and a second by Dr. McCloud, the minutes were approved as presented by the Board of Health.

Old Business:

Budget Process – Mr. Dyson reported that the department had received their budget packet one week before Christmas. He stated that the entire budget process was going pretty well, and he suspected that we should have our part completed by the end of February.

Update on New Position Recommendations – Dr. Monroe advised the Board that there may have to be an adjustment in the new positions request that the Board had voted on at the last meeting. That list had been developed based upon the assumption that salary monies freed up by the reorganization and elimination of the medical director position could be used to support a nurse supervisor position and a clinic receptionist position. However, the County Manager's office is insisting that those new positions be approved by the Commissioners in the budget process. Dr. Monroe is negotiating with the Manager to place those positions in the continuation budget rather than the expansion budget.

Dental Clinic Update:

Mr. Dyson reported that the Dental Clinic has officially opened, but we were not able to start seeing patients as of yet. This was due to the fact that we just received our Malpractice Insurance today. We were suppose to receive the insurance prior to opening the clinic, but did not. Therefore, now that we have the insurance, the clinic will begin seeing patients starting in the morning. The Health Department is leasing the Dental Clinic for a nominal fee of \$1.00 per year. Mr. Dyson is currently looking for someone to fill the Dentist Position.

Strategic Planning & Accreditation – Dr. Monroe reported that the staff will begin meeting again and focusing on the Strategic Planning and Accreditation Process, after the Forsyth County Health Summit that is coming up on Tuesday, January 15, 2008, at Embassy Suites in Winston-Salem. As he reported before, the Strategic Planning Sessions process must be completed prior to the Accreditation process. The Accreditation Site Visit will be coming up in the Fall. On January 29, 2008, Lucinda Brogden will be meeting with Dr. Monroe and the Management Team. She will be offering her guidance and instructing the staff on what they need to do in preparation for Accreditation. There will be some issues pertaining to the Board of Health as well. For example, the By Laws is something that they need to take a look at prior to the Accreditation. This might be something that they can work on at the Board of Health Annual Retreat.

New Business:

Division Report from Environmental Health – Mr. Bob Whitwam presented a very detailed and informative report dealing with staffing, budget, program activities, salaries, and updates within the division. After his presentation, Ms. Nancy Hardie thanked the Division of Environmental Health and the entire Health Department for all of the staff's hard work and dedication to the citizens of Forsyth County. The entire Board commended Mr. Whitwam on his report and stated how much they had learned from it. They expressed how important it was to be informed of everything that goes on in the division. Most of the citizens of Forsyth County have no idea as to what the division is responsible for and how much it impacts the county. A copy of this report will be retained in Administration.

Other Business:

Dr. Monroe and Ms. Robinson urged the Board to please consider attending the Health Summit, On January 15, 2008. They mentioned that there would be a reception that evening before the Health Summit begins. The reception will be held from 5:30 p.m. to 6:30 p.m.

Committee Reports:

Ms. Robinson asked if any of the Board members would like to be on the Nominating Committee. Ms. Nancy Hardie and Ms. Linda Petrou volunteered to be on the committee at this time.

Adjourn:

Dr. Salisbury made a motion that the meeting be adjourned, and it was seconded by Dr. McCloud. The meeting was then adjourned by Ms. Vera Robinson at 8:20 p.m.

Respectfully Submitted,

Dr. C. Timothy Monroe
Secretary to the Board

CT/tjb