

Forsyth County Board of Health



- Dr. Linda L. Petrou, PhD, Chair
- Dr. James K. Doub, OD, Vice Chair
- Mr. John Davenport, Jr., PE
- Ms. Carrie D. Fernald, RN, MSN, AGPCNP-BC, FCN
- Dr. Calvert Jeffers, DVM
- Dr. Charles F. Massler, DDS, M.Ed.
- Dr. Willard L. McCloud, Jr., MD
- Dr. Scott E. Schroeder, DVM
- Mr. J. Phil Seats, R.Ph., MBA
- Dr. Ricky Sides, DC
- Ms. Gloria D. Whisenhunt, County Commissioner

BOARD OF HEALTH MINUTES March 2, 2016

MEMBERS PRESENT

Dr. Linda Petrou, Chair
Dr. James Doub, Vice Chair
Mr. John Davenport
Dr. Charles Massler
Dr. Willard McCloud
Dr. Scott Schroeder
Mr. J. Phil Seats
Dr. Ricky Sides
Ms. Gloria Whisenhunt

MEMBERS ABSENT

Ms. Carrie Fernald
Dr. Calvert Jeffers

GUESTS PRESENT

Ms. Sherita Freeman, Community Member

Call to Order:

On Wednesday, March 2, 2016, the Forsyth County Board of Health held its regularly scheduled monthly meeting in the Boardroom at the Forsyth County Department of Public Health (FCDPH). Dr. Linda Petrou called the meeting to order at 5:33 p.m.

Consideration of Minutes:

The minutes of the February 3, 2016 Board of Health Meeting were reviewed by the Board. Dr. Petrou asked for a motion to approve the minutes. Ms. Gloria Whisenhunt made a motion to approve and rest of the Board seconded. The minutes were approved by the Board.

Public Comment Section:

Board Members and staff introduced themselves.

STAFF PRESENT

Mr. Marlon Hunter
Ms. Lorrie Christie
Ms. Glenda Dancy
Ms. Yalonda Galloway
Ms. Lynne Mitchell
Ms. Marie Moukdarath
Ms. Quintana Stewart
Mr. Edwin Stott
Mr. Christian Behrens
Ms. Sheryl Emory
Mr. David Foster

Health Director's Comments – Mr. Hunter told Board members that as we move towards the end of winter, Zika and springtime are upon us - they have spoken to media and the local government channel about Zika. Mr. Hunter added, we have one of two mosquito control programs in the county and we have a very rare expertise here in the department.

Mr. Hunter reported that he and Mr. Edwin Stott met with our Legal Department about new septic tank rules that are coming down from the state and he will talk more at the next meeting about why they spoke with Legal.

Mr. Hunter reminded everyone that next month we will have our 100-Year Celebration and some of the speakers/presenters will include: Mayor Allen Joines, Dr. Randall Williams, Ms. Whisenhunt, Mr. Danny Staley and Representative Donny Lambeth. He acknowledged Ms. Lynne Mitchell and the hard work that she and the committee have been doing to get things ready. Mr. Hunter shared that the Mayor's Office will be changing the street to Public Health Way next month in honor of our 100-Year Anniversary.

Mr. Hunter reported that as part of Leadership Winston-Salem, they will facilitate a program next month about health outcomes and healthcare reform for the Executive Leadership Program, for all the new leaders moving into the community.

New Business:

Fiscal Year 2017 (FY17) Budget Presentation - Ms. Marie Moukdarath presented the FY17 budget and highlighted the following:

Revenue

- an increase for State funding, due to the CAPUS (Care and Prevention in the US) and the Hombres programs ending, but also the addition of new funds for the Infant Mortality Reduction agreement addenda.
- in both of the areas of Health Fees and Sale of Merchandise, the reductions are based off of our Pharmacy. Revenue for the Pharmacy has continued to decline. The Pharmacy has seen a decrease in the number of prescriptions and this could be due to retirements of certain providers in our area and their patients may have relocated to a different provider. Along with this, we've also provided more accurate revenue budget numbers based on previous year's actual figures.
- for Federal funding, we have no change as projected agreement addendas with federal funds are expected to remain the same for the next FY.
- Miscellaneous Income will remain about the same with hardly any change. Medicaid Cost Settlement is an End of Year Settlement to ensure that Medicaid payments are settled accurately based on actual costs; which are expenses and actual employee time.
- grants consist of: Kate B Reynolds for the Nurse Family Partnership program and the Dental Clinic and Susan G. Komen - all three of these grants are expected to stay the same in funding amounts.
- Permits - there is an increase due to projected growth based on current FY trends.

Expenditures

- Personal Services - there is an increase mainly due to new position requests (1 Interpreter position, 8 School Nurse positions, 1 Communicable Disease Nurse position, and 4 Environmental Health Specialist positions), in addition to this we plan on filling vacant positions.
- Material & Supplies - there is an increase due to a couple of items (requests for small equipment and additional supplies for the Dental Clinic due to increased productivity as we now have 2 full-time dentists - the funds for this request are covered by KBR funds; there is also an increase in Laboratory medical supplies and this increase is due to a projected cost increase in molecular testing).
- Professional Services - there is an increase from FY16 to FY17 mainly in the Nursing division, due to how County Finance codes Temporary Help services, we have in the past budgeted this in "Other Purchased Services" however, we have been advised to include this expenditure in this line item. The remaining increase is due to instruction from the State Consultant, where specific Breast and Cervical Cancer Project (BCCP) state funds are only to be used for client services, not for staff salary and fringe.
- Other Purchased Services - there is a reduction from FY16 to FY17 and this due to what was mentioned prior; where we were instructed to code items to "Professional Services" rather than in "Purchased Services".
- slight increase in Cost sharing due to fleet mileage due to more employees utilizing County vehicles versus their own vehicles.
- slight reduction in Purchased Property Services due to equipment repair, specifically EH purchasing a Lead Paint analyzer in this current FY that was needed to replace an older and dated analyzer that would cost us more money to keep repairing it.
- Travel & Training - there is a slight increase from FY16 to FY17 due to increased trainings in WIC and the Child Health program.
- Other General Costs - there is an increase due to the administration costs related to the network, specifically due to an increased population in the Pregnancy Care Management (PCM) program.
- Property - there is a reduction due to the purchase of Dental Clinic equipment in this FY for the mobile project that is covered by State Funds.

Ms. Whisenhunt asked how many staff participate in the 401K on their own besides what the County offers. Ms. Quintana Stewart and Ms. Moukdarath to find out and report back at the next Board meeting.

Dr. Petrou asked for a motion to approve the proposed FY17 budget. Dr. Ricky Sides made a motion to approve and Dr. Charles Massler seconded. The rest of the Board members agreed and the proposed budget was accepted (copy of complete budget presentation on file in Administrative Binder).

Old Business:

Because of the Public Health 100-Year Anniversary Celebration being held on April 6, 2016, the same night as the next Board meeting, Dr. Petrou asked for a motion to not have a meeting. Dr. Sides made a motion not to have the meeting and Dr. Willard McCloud seconded. The rest of the Board members agreed.

Committee Reports:

Dr. Petrou announced that Dr. James Doub will be her replacement as Chair of the Board and Mr. John Davenport will become Vice Chair. Dr. Sides moved to accept the nominations and Dr. Massler seconded. The rest of the Board accepted the nominations.

In reflecting on her years on the Board, Dr. Petrou remarked, "it has been an interesting nine years and it has been fun". Dr. Sides commented, "enjoyed having you as our leader". Mr. Hunter told Dr. Petrou on behalf of the department, we will miss you and hope you will come back to visit us.

Adjourn:

Dr. Petrou requested a motion to adjourn. Dr. Massler made a motion and Mr. Davenport and Dr. Sides seconded. The meeting adjourned at 6:28 p.m.



Marlon B. Hunter
Secretary to the Board
MBH/lgc