



**Joseph Hundley**  
**Emergency Services Chief**

**Brock Smith**  
**Deputy Chief/Fire Marshal**



## Fireworks Check List

The following information must be completed and submitted with the permit application two weeks before the shoot so proper permission and review can be performed.

Fireworks Requirements	Yes	No	N/A	Comments
Valid North Carolina OSFM issued license. Please provide a copy of the license to the Fire Marshals Office before shoot				
Assistant Operators must have OSFM certification or will be subject to testing on site. If they are certified, copies of their license must be submitted to the Fire Marshals Office. We will not accept tests that have been filled out before the shoot. The test will be taken in the presence of the Assistant Fire Marshal assigned to your shoot				
ATF license and permit copies provided to Fire Marshals office for each individual working shoot site				
Copy of training and seminars provided to the Fire Marshals office for each individual working shoot site				
A valid certificate of insurance. Forsyth requires a minimum of \$1,000,000 of coverage, and Forsyth County must be listed as an additional certificate holder. When shooting on Forsyth County Properties, the shooter is required to have automobile liability insurance with a minimum of \$1,000,000 in coverage and Worker's Compensation coverage with limits no less than \$100,000 for each accident. Copies are to be provided.				
The address of the shooting site has been verified				
The site plan submitted shows the surroundings and buildings, with distances noted on the drawing. Drawing must show the spectator and fall-out areas and the fire department's staging location.				
You must notify the local fire department and arrange for them to stand by during the shoot.				
Must have a minimum safe distance for the spectator area of 70' per inch of the largest shell to be shot				
Inventory of all fireworks being brought on-site and the order they will be shot				
Fireworks are to be attended at all times once they arrive at site. Does the shooter have provisions for this?				
Fireworks are to remain protected from the weather and kept dry after delivery				
No smoking signs are to be posted at the shoot site, and no smoking is allowed within 25' of the shoot site				
Mortar racks must be designed and braced to prevent tip over during the shoot				
Must have a fire extinguisher on site once the fireworks arrive. It is preferred that the extinguisher be a water type				
Damaged shells are to be set aside after inspection of personnel performing the shoot				
Anyone onsite at the time of the shoot must have proper personal protective equipment				
The shooter must have a written plan establishing what actions to take in case a shell fails to ignite, fire, discharge, or fails to function over the fallout area				



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FAA Approval if the site is near the airport				
Inform the Sponsor to warn pilots through the issuance of a Notice to Airmen (NOTAM)				
Fireworks that will be temporarily stored on site during the shoot, shall be stored in ready boxes located upwind and at least 25' away from the mortar placement. They shall also be separated according to size.				
No one is to be in the display site that is under the influence of drugs or alcohol. All personnel on site are to understand this rule.				
Only non-incendive flashlights are allowed in the firing area and ready box area				
Shooter will make sure that there are crowd control measures in place to keep the general public clear of the fallout area				

Actual Measurement of the shoot site \_\_\_\_\_ Ft. Radius

Largest Shell to be shot \_\_\_\_\_ In.

Other hazards in the area

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FIRE DEPARTMENT



Joseph Hundley  
Fire Chief

### Fireworks Permit Application

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Shoot Site Address: \_\_\_\_\_

Person Responsible For Shoot: \_\_\_\_\_ Phone : \_\_\_\_\_

Does the shooter have a valid OSFM issued permit?      Yes \_\_\_\_      No \_\_\_\_

Date of Shoot: \_\_\_\_\_ Proposed Rain Date: \_\_\_\_\_

Please submit a fireworks checklist with this permit. The checklist will have to be submitted for the permit to be valid.

**Permit Fee**

The permit fee for fireworks is \$50

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### Office Use Only

Fireworks checklist submitted Y or N    Date Received \_\_\_\_\_    Approved Y or N

Approved by: \_\_\_\_\_ Permit # \_\_\_\_\_ Date Valid : \_\_\_\_\_

Date: \_\_\_\_\_ Fee: \_\_\_\_\_ CC: \_\_\_\_\_ Check #: \_\_\_\_\_ 5/23