

BOARD OF ELECTIONS

Mrs. Charles A. Cardwell, Jr.
CHAIR

J. Eric Elliott
SECRETARY

Jerry D. Jordan
MEMBER



Robert H. Coffman
Director of Elections

FORSYTH COUNTY BOARD OF ELECTIONS BOARD MEETING- SEPTEMBER 7, 2006

Present: Mrs. Charles A. Cardwell, Jr., Chair
Mr. J. Eric Elliott, Secretary
Mr. Jerry D. Jordan, Member

Staff: Mr. Rob Coffman, Director of Elections
Mrs. Pamela Johnson, Administrative Assistant

Call To Order

The Chair called the meeting to order at 4:00 PM.

Approval of Minutes- August 22, 2006

Mr. Elliott moved to approve the minutes for August 22, 2006. Mr. Jordan seconded the motion and it passed unanimously.

Discussion of Fall Training Dates

Mr. Elliott discussed the election time line. Mr. Elliott wants training times and a list of those who will work. He stated there were 12 problem precincts and would like to see these precincts trained as a team. Mr. Elliott discussed the incident reports from the Primary election.

Approval of Ballot

Mr. Elliott moved to approve the 31 ballot styles for the 2006 General election. Mr. Jordan seconded the motion and it passed unanimously.

Other Business

Mr. Elliott moved to amend the Monday closing time for the One-Stop location to 7:00PM instead of 8:00PM. Mr. Jordan seconded the motion and it passed unanimously.

The Board reviewed a new brochure for precinct officials. The brochure explains the duties and the requirements for being a precinct official. An application is included. Mr. Elliott recommended adding a statement indicating that those interested in working the polls should contact the party they are associated with to let them know they want to work so the parties will have their information. Mr. Elliott stated the Board of Elections should send brochures to the parties for distribution.

Mr. Elliott stated the Staff should contact the parties to get a list of people wanting to work at the precincts and the Board of Elections will give them until October 6 to submit names. If no names are given by the deadline, the Board of Elections will fill positions with voters who call in wanting to work. Mr. Elliott also reviewed a list of things that needed to be done prior to the election, and asked that the Director revise the spring timetable and staff assignments to be sent to board members by September 12. He also asked that the Director have a revised training manual to board members by September 19 for review prior to the start of pollworker training.

The Board and Staff discussed a training video that was seen at a recent training seminar. The Board discussed the training of the One-Stop workers.

Mr. Coffman gave the Board an update on voting equipment issues.

The Board and Staff discussed absentee requests and absentee ballots.

Mr. Elliott asked that a notice of Board Meetings be posted in the window of the Board of Elections office.

The Board and Staff discussed changing to precinct supply pick up location to the back dock. Mr. Coffman stated that he and the General Services Staff are working out the logistics and developing a plan.

Mr. Coffman stated that he is considering adding additional ESA's on Election day so that each ESA only has 5 precincts. He stated he wants to have the ESA's go to each of their precincts at the closing of the polls, pick up the media from the voting machines and deliver the media to the Board of Elections office so that the results can be read and released earlier. He stated the media will be placed in a security bag and sealed. The judges and the ESA will sign the bag attesting that the equipment has been secured.

The Board and Staff discussed using cell phones in all the precincts.

The next meeting will be October 17 at 4:00 PM.

Adjournment

Mr. Elliott moved to adjourn the meeting. Mr. Jordan seconded the motion and the meeting was adjourned at 5:10 PM.

Mrs. Charles A. Cardwell, Jr., Chair

Mr. J. Eric Elliott, Secretary

Mr. Jerry D. Jordan, Member