

FORSYTH COUNTY
BOARD OF COMMISSIONERS

MEETING DATE: December 21, 2015 AGENDA ITEM NUMBER: 10

SUBJECT:

RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT FOR SECURITY SERVICES AT VARIOUS COUNTY FACILITIES (PURCHASING AND GENERAL SERVICES DEPARTMENTS)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

The General Services Department is responsible for overseeing contracted security services at various County facilities. These security services include the following goals: protect life; prevent unauthorized access to County facilities; maintain order; deter criminal attacks against employees, contractors, visitors, and property; cooperate with law enforcement agency criminal investigations; deter terrorist acts against County assets; and prevent damage to County property and data.

The General Services Department engaged Business Protection Specialists, Inc. (BPS) to assess current security operations to ensure the above mentioned goals were being met and to provide recommendations on where operational improvements could be implemented. BPS completed a scenario based security assessment of facilities to understand the mission and critical assets associated with each. BPS then identified the threats to County employees, visitors, assets and data to identify opportunities for security improvement and specifically how to structure the upcoming security contract renewal. During the assessment, BPS conducted inspections of facilities and identified areas where the County is susceptible to security incidents and criminal victimization. Scenarios were analyzed and communicated in the report with recommendations for corrective action.

BPS also identified several inefficiencies and areas for improvement within the existing security program (see attached). The recommendations focused on three goals: combine all County security contracts into one contract; update all post orders; and increase levels of service.

Staff worked with BPS to create a Request for Proposals (RFP) for Security Services that incorporated these recommended changes and improvements to existing services. Proposals were received October 14, 2015 in response to Forsyth County's Request for Proposals (RFP) to provide security services.

To ensure these services are being provided at a level acceptable to the County, its employees,

and residents, the following criterion was mandatory for a firm to be a responsive proposer. The firm must be licensed to offer armed and unarmed security officer and company police officer services in the State of North Carolina.

Six firms submitted proposals to provide security services including guards, armed guards, and Company Police Officers at various County facilities including: Government Center; Department of Social Services; Hall of Justice; Public Health; Human Services Campus; branch libraries including: Clemmons, Kernersville, Lewisville, Rural Hall, Reynolda, East Winston, Walkertown, and Southside; and parks including: Old U.S. 421 River, Horizons, Joanie Moser, Walkertown, Kernersville Lake, CG Hill, Union Cross, Triad, and Tanglewood.

Two firms submitted proposals but failed to show evidence of licensure to provide Company Police Officers in the State of North Carolina.

The firms were ranked by a selection committee consisting of the General Services Director, General Services Assistant Director, General Services Property Manager, and Business Protection Specialists, a consultant under contract to provide security officer services RFP assistance and recommendation.

The selection committee independently reviewed, evaluated, and scored each proposal based on the attached listed evaluation criteria, which are incorporated herein by reference. Based on the overall independent scores, the committee unanimously ranked the proposals in the following identical descending order with the firm recommended for award listed first:

Firm	Total Score
Allied Barton Security Services	716
Walden Security	660
Lankford Protective Services	499
North State Security Group	331
MOPOL Security Services *	Non-Responsive
SCI Security *	Non-Responsive

* Did not show licensure to provide Company Police Officers in the State of North Carolina

As noted, the two lowest scored proposers failed to submit evidence to provide Company Police Officers in the State of North Carolina, which was a requirement of the RFP. Therefore, the selection committee recommends their proposals be rejected as non-responsive.

The selection committee recommends the contract be awarded to the highest scored firm, Allied Barton Security Services.

As specified in the RFP, the contract will be for an initial one year term, March 1, 2016 through February 28, 2017, and the contract may be extended, in one-year increments, for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose.

**RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT
FOR SECURITY SERVICES AT VARIOUS COUNTY FACILITIES
(PURCHASING AND GENERAL SERVICES DEPARTMENTS)**

WHEREAS, after due advertisement, proposals were received at 12:00 pm, Wednesday, October 14, 2015, in response to Forsyth County's Request for Proposals (RFP), to provide on-site security guard services, for various schedules at various Forsyth County facilities, and the following proposals based on annual not to exceed costs were received:

SCI Security	\$ 761,448
North State Security Group	\$ 952,303
MOPOL Security Services	\$1,016,909
Lankford Protective Services	\$1,032,553
Walden Security	\$1,045,454
AlliedBarton Security Services LLC	\$1,150,000

; and

WHEREAS, two proposers, SCI Security and MOPOL Security Services, failed to submit evidence of licensure to provide Company Police Officers in the State of North Carolina, which was a requirement of the RFP; therefore, the selection committee recommends their proposals be disqualified as non-responsive and not be considered; and

WHEREAS, it is the recommendation of the County Manager, the County General Services Director, and the City/County Purchasing Director that a contract to provide security services, for various schedules at Forsyth County facilities for an initial one year term of March 1, 2016 through February 28, 2017, be awarded to AlliedBarton Security Services LLC at the annual cost not to exceed \$1,150,000 with the option to extend the contract, in one-year increments, for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose; and

WHEREAS, the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners that the proposals of SCI Security and MOPOL Security Services are hereby disqualified as non-responsive for failure to submit evidence of licensure to provide Company Police Officers in the State of North Carolina as specified in the RFP.

BE IT FURTHER RESOLVED, by the Forsyth County Board of Commissioners, that a contract to provide on-site security guard services, for specified Forsyth County facilities, for an initial one year term of March 1, 2016 through February 28, 2017, is hereby awarded to AlliedBarton Security Services LLC, in the annual not to exceed amount of \$1,150,000 and that all other bids are hereby rejected.

BE IT FURTHER RESOLVED, that Forsyth County hereby reserves the right to extend the contract, in one-year increments, for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose.

BE IT FURTHER RESOLVED, that the County Manager and Clerk to the Board are hereby authorized to execute a contract and the County Manager is authorized to exercise the options to extend the contract, on behalf of Forsyth County, with AlliedBarton Security Services LLC consistent with the terms outlined herein, subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 21st day of December, 2015.