

BOARD OF ELECTIONS

Ken Raymond
Chairman

Stuart Russell
Secretary

Fleming El-Amin
Member



Tim Tsujii
Director

Lamar Joyner
Deputy Director

FORSYTH COUNTY BOARD OF ELECTIONS **Meeting Minutes** **May 24, 2016 – 5 p.m.**

1. Meeting Called to Order
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3. Moment of Silence
4. Public Comments
5. Approval of Absentee Ballots
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FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
May 24, 2016 – 5 p.m.

Meeting Called to Order

A statutory meeting of the Forsyth County Board of Elections was called to order in the second floor meeting room on May 24, 2016. The meeting called to order at 5:00 p.m., Chairman Ken Raymond presiding.

Board Members in attendance: Chairman Ken Raymond, Secretary Stuart Russell, and Member Fleming El-Amin

Staff Members in attendance: Director Tim Tsujii, Deputy Director Lamar Joyner, Monica Gary, and Kimberly Stuck

Other Staff: Assistant County Attorney – Lonnie Albright

Pledge of Allegiance

Chairman Raymond led the pledge of allegiance.

Moment of Silence

Chairman Raymond led a moment of silence.

Public Comments

Chairman Raymond opened the public comment session; no speakers presented before the Board. Chairman Raymond motioned to close public comment session, Member El-Amin seconded; **Motion carried unanimously.**

Approval of Absentee Ballots

Ms. Gary recommended 167 stateside absentee ballots for approval 4 Absentee ballots were disapproved due to deficiencies and were re-issued to the ballot holders; total approved to date 555. Chairman Raymond moved voted to accept staff recommendations as presented, **Vote carried unanimously.**

One-Stop Voting for General Election

Director Tsujii provided the Board with site selection criteria, as well as four different Early Voting schedules, locations and numbers for consideration. Plan One had 15 locations; Plan Two had 15 locations of which 11 included Sunday hours; Plan Three provided for 18 possible sites with incremental hours, 11 of which included Sunday hours; Plan Four had 18 locations, 10 of which included Thursday, Friday and Saturday hours. Mr. Tsujii conveyed that schedules were set as presented to achieve the mandated 1034 hours and that regardless of plan all schedules were close to the requirement.

Chairman Raymond stated that he would be inclined to support Plan One for 15 sites excluding Sundays as they would interrupt services to accommodate voting, additionally, it would enable extra equipment if needed. Chair opened to Board for comments. Member El-Amin was inclined to support Plan Two with 15 sites including Sundays. Secretary Russell stated that only one plan

had the same sites open daily; to avoid confusion would like to have same number of sites open daily; Plan One hits that metric.

Chairman Raymond had the site list from September 17 and October 18, 2016 meeting minutes, the 2016 site list to which he stated was a good starting point. Secretary Russell noted that the site lists could be reviewed and discussed, which included 18 sites as a good starting point going forward. Member El-Amin restated his inclination for Plan 2 as it would enable Sunday voting.

Chairman Raymond inquired of Member El-Amin if St. Paul Methodist Church and the YMCA were still possibilities; Member El-Amin directed Deputy Director Joyner to inquire with both facilities as to their availability.

The Board and Director Tsujii discussed the many options available and the various hours. Chairman Raymond tabled the discussion for the next meeting.

Other Business

Mr. Tsujii advised the Board that the Board of Commissioners had requested a presentation on the Elections office's equipment; noting a timeline had been presented for procuring new equipment as current equipment will be decertified in 2018. Director Tsujii covered the protocol for obtaining new equipment as well as the statutory requirements for equipment certification that will have to be completed with new vendors. Member El-Amin inquired if the State was aware of the difficulty in fulfilling the certification requirements in a timely manner. Director Tsujii assured the Board that he will continue to communicate with the State on the matter. Chairman Raymond called for any additional discussion; none provided.

Closed Session

Chairman Raymond asked if there any need to go to closed session; no move for closed session.

Adjournment

Chairman Raymond motioned to adjourn meeting; Secretary Russell seconded; **Motion carried unanimously**. Meeting adjourned at 5:32 p.m.

Board of Election Meeting Minutes – May 24, 2016

Approved:

Ken Raymond, Chair

Date

Stuart Russell, Secretary

Date

Fleming El-Amin, Member

Date