

BOARD OF ELECTIONS

Linda J. Sutton
Chair

Michael Flatow
Secretary

Jonathan S. Dills
Member



Robert H. Coffman
Director of Elections

Lamar Joyner
Deputy Director

FORSYTH COUNTY BOARD OF ELECTIONS BOARD MEETING MINUTES – JANUARY 15, 2013

Call to Order

A regular meeting of the Forsyth County Board of Elections was held in the Cooper Cardwell Elections Room on January 15, 2013. The meeting convened at 2:09 PM, Chairman Linda Sutton presiding.

Board Members in attendance: Chairman Linda Sutton, Secretary Michael Flatow, Member Jonathan Dills

Staff Members in attendance: Director Robert Coffman, Deputy Director Lamar Joyner, Judy Speas

Approval of Minutes

Chairman Sutton requested that the Board Members review the minutes of November 16, 2012. Secretary Flatow moved and Chairman Sutton seconded the motion to approve the minutes of November 16, 2012. **Motion carried.**

Other Business

Board members discussed reports involving precinct boundary lines on Election Day; an Incident Report from Polo Park Recreation Center Early Voting regarding a handicapped voter's accessibility at curbside voting; and, an Incident Report from Fourteenth Street Recreation Center involving the procedure of voting on Ivotronic touchscreen equipment. Mr. Coffman stated that the review screen of the electronic equipment is emphasized by precinct workers to evaluate candidate selections.

Board members agreed that the General Election ran very smoothly.

2013-2014 Budget Planning

Mr. Coffman presented information regarding the 2013-2014 Fiscal Year budget which begins on July 1, 2013. The three elections in the budget year would be the 2013 Winston-Salem Municipal Primary, 2013 Municipal General Election and the 2014 Primary Election. Board members were asked to contribute their guidance in planning for the upcoming fiscal year. The municipal elections would be reimbursed by each municipality to the county.

Mr. Coffman also discussed the current negotiation of the voting equipment and software maintenance contracts. NC General Statutes require that all voting machines be covered in a service contract. A two year term contract would save approximately \$15,000 over a one year term contract.

Secretary Flatow suggested that Mr. Coffman email additional data documenting the current and next fiscal year budgets with actual totals. Board members would then analyze the variation between the amounts before the next meeting.

Closed Session – Litigation Review

Member Dills moved and Chairman Sutton seconded a motion for closed session by stating: I move that the Board go into closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee pursuant to the provisions of G.S. 143-318.11(a)(6). **Motion carried** and the Board members went into closed session at 3:15 PM. Secretary Flatow moved to exit closed session at 3:30 PM.

Motion carried.

Adjournment

Secretary Flatow moved and Member Dills seconded the motion to adjourn the meeting. **Motion carried** and the meeting was adjourned at 3:32 PM. The next Board of Elections meeting was scheduled for January 30, 2013 at 10:00 AM.

Approved:

Linda J. Sutton, Chair

Date

Michael Flatow, Secretary

Date

Jonathan S. Dills, Member

Date

Attachments of File: none