For Office Use Only
SBOE ID # _____
Follow-Up Date _____
Reviewed By _____

CAMPAIGN REPORT DISCREPANCIES
REPLY REQUIRED

TO: Treasurer __Brooke Cashion _____
Committee _Brooke Cashion for Alderman___
Address ___5953 Kenton Avenue_____
____Kernersville, NC 27284_____

FROM: Campaign Finance Office

REPORT IN QUESTION:
Pre-Election and Year End Semi Annual

DATE: February 8, 2008

A recent preliminary audit of reports filed revealed the following discrepancies. Please supply this office with the missing or corrected information in order to complete the reports. A more detailed audit of the reports listed will be conducted after the following information is provided.

This is your second notice. You must respond within fifteen days of receipt of this notice.

Failure to respond will result in noncompliance. In order to comply with the required information, the forms to amend are provided for completion. Amend only the forms required.

- ☐ The depository information was not listed on the Political Committee Disclosure Report.
- ☐ Addresses were either missing or incomplete. Contributions received without the contributor's complete name and mailing address that remain incomplete for forty-five (45) days are considered anonymous and must be paid over to the State Board of Elections for deposit to the general fund of the State. All disbursements must be listed by name and complete mailing address of the payee.
- ☐ Joint contributions, which are prohibited, were listed on the Report of Contributions. You must determine the individual amount of contribution for each contributor.
- ☐ Some or no dates were shown on the reports. A date is required for each entry.
- ☐ Details were not provided for the sums listed on the Detailed Summary Page
- ☐ Method of payment not provided.
- ☐ Contributions over $50 are listed with "cash" being the method of payment.
- ☐ Contributions over $50 are listed as" aggregated individual contribution" (AIC).
- ☐ The ending balance is negative. The Committee cannot operate on a negative balance.

☐ Some of the occupation information was incomplete or incorrect on the Itemized Receipts page(s).
Name of contributor(s):

☐ A contribution from a business entity/non-registered committee was listed. The contribution must be paid to the Civil Penalty and Forfeiture Fund and reported as a disbursement on the next report.

☐ The purpose of expenditure was not listed on the Itemized Disbursements page.

☐ Disbursements for media expenses are paid with cash.

☐ Disbursements over $50 that are not for postage are paid with cash.

☐ "Sum to date" information not provided.

☐ We are in receipt of a Final Report, but are unable to close the Committee because there is a remaining balance of $_____.

☐ No matching "In Kind" entry. "In Kind" contributions must be disclosed in the Itemized Receipts and Disbursements pages. You will also need to amend your "Detailed Summary Page" to reflect these changes.

☐ Contributions from the following contributors exceed the $4,000 per election limit:

The contribution amount exceeding $4,000 must be returned to the contributor, a copy of the refund check sent to this office, and the refund reported on the next scheduled report. If the contributor is the spouse, sibling, or parent of the candidate, please advise in writing.

☐ OTHER_CRO-1000 – Report checked should be Year End, Period end date should be 12/31/07. CRO-1100 – Right column totals should be accumulated. Examples are enclosed for the Pre-Election and YESA reports. Pre-Election CRO-1100 was not accumulated as well. CRO-1310 – 4.e. – Printing Barn election sums to-date are incorrect – should be total amount paid from start of election. Check examples for amendment of both reports. Example also enclosed for CRO-1100 when next report is submitted after Return to Active Status is completed.

Please send your reply to : Judy J. Speas
Forsyth County Board of Elections
201 N. Chestnut Street
Winston-Salem, NC 27101

If you have any questions please refer to the Campaign Finance section on the SBOE website, www.sboe.state.nc.us, or call (919)733-7173.
FOR THE CAMPAIGN FINANCE OFFICE: